

CITY OF ARCHER
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CITY OF ARCHER SPECIAL COMMISSION MEETING MINUTES
Thursday, July 30, 2015 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER:	Mayor Doug Jones
PRAYER:	Commissioner Fletcher Hope
PLEDGE OF ALLEGIANCE:	Mayor Doug Jones
Quorum Present:	
Mayor	Doug Jones
Commissioners:	Fletcher Hope
	Susan Drawdy
	Corey Harris
Absent	
Vice Mayor	Marjorie Zander
Staff:	
Interim City Manager	Xavier Bishop
City Attorney	S. Scott Walker
Minutes Recorder	Mary T. Flickinger

I. APPROVAL OF CURRENT YEAR MILLAGE RATE

Interim City Manager Bishop presented his report to the Commission and stated that the city is required to submit a maximum millage proposal for the current tax year to the Property Appraiser's Office by August 4, 2015.

MOTION

Commissioner Hope moved to adopt the current year rolled back rate of 5.2549 per \$1,000.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 4-0.

II. WATER BILLING SYSTEM – Authority to Respond to Water Billing Problems

Interim City Manager Bishop reported that a recent change in personal necessitated that the City Manager and remaining staff perform the work of processing the water bills. Problems with the billing process were discovered and a subsequent investigation identified the following areas of concern: Misread meters, meters not read at all, improper input of readings, inconsistent readings, zero usage, fluctuations in usage, and a high incidence of manual overrides. Interim City Manager Bishop stated that poor training, lack of training and lack of oversight caused many of these problems. Rather than address the problem head-on, it was easier to adjust the customer's bill so that it reflected a normal amount.

Currently, representatives from Sensus Touch Read Meters are instructing field and office personnel on the proper use of the equipment and software. The city is also verifying the RVS Software for accuracy and system performance. Our solution going forward is to make sure that oversight is put in place and procedures are being followed as instructed. Procedures will be put in writing and cross training will be performed. Interim City Manager Bishop requested the authority to waive, suspend or postpone all water billing late fees and cut-offs resulting from known or suspected billing errors until this issue is resolved.

MOTION

Commissioner Drawdy moved to direct staff to prepare a Resolution, adopting the report that has been provided to the Commission by Interim City Manager Bishop, and provide Interim City Manager Bishop the authority to waive, suspend, or postpone all water billing late fees and cut-offs resulting from known or suspected billing errors.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Laurie Costello, Robert Brown

MOTION CARRIED: 4-0.

III. PUBLIC COMMENT

Frank Lopez, Laurie Costello, Patricia Wiggins, David Sistrand

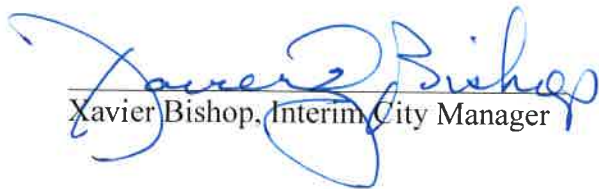
IV. ADJOURNMENT

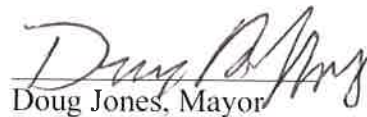
MOTION

Commissioner Drawdy moved to adjourn the meeting.

Commissioner Hope seconded the motion.

MOTION CARRIED 4-0 Time: 8:30 pm.


Xavier Bishop, Interim City Manager


Doug Jones, Mayor