

AGENDA

CITY OF ARCHER
16870 SW 134TH AVENUE
P.O. BOX 39
ARCHER, FL 32618-0039

October 24th, 2016

6:00 p.m.

Archer Community Center
Advisory Board Meeting

ARCHER COMMUNITY
CENTER

All persons wishing to participate and speak on an issue at the public meeting have the right, through the Chair, to ask questions of staff or other speakers, to seek clarification of comments made by staff or other speakers, and to respond to the comments or presentations of staff or other speakers.

All persons who present written materials to Commissioners for consideration must ensure that a copy of those materials is provided to the Clerk for inclusion in the record of proceedings and official minutes.

All persons are advised that, if they decide to appeal any decision made at this public hearing or meeting, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

All interested persons are invited to attend and be heard.

CALL TO ORDER OPENING PRAYER

I. Consent Agenda

- A. Approve minutes from the meeting on September 27th, 2016

II. Old Business

- A. Party in the Park Update - Commissioner White
- B. Roll Like a Royal Update - Sheila Brice
- C. Bingo/Board Game night update (money, prize, etc.)

III. New Business

- A. Cleaning
- B. Volunteer to Operate Community Center Audio Equipment

IV. Citizen Comments

V. Committee Comments

VI. Motion to Adjourn

ARCHER COMMUNITY CENTER ADVISORY BOARD MEETING MINUTES

Tuesday, September 27, 2016. Time: 6:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

Quorum Present:

Chair	Sue Batey
Vice Chair:	Roberta Lopez
Board:	Sheila Brice
	Annie Studemire
	Frank Batey

Absent Members: Laurie Costello
Jacqueline Polke
Iris Bailey
Patricia Wiggins

Staff:

City Manager:	Zeriah K. Folston
Minutes Recorder:	Mary T. Flickinger

I. CALL TO ORDER

Chairperson Batey called the meeting to order and opened the meeting with a prayer.

II. CONSENT AGENDA

A. Approve minutes from the August 22, 2016, meeting.

MOTION

Board Member Lopez moved to approve the minutes, as presented.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

Chairperson Batey stated that Laurie Costello is on vacation, Iris Bailey called to say that she will be absent, and the board has not heard from Jackie Polke. Board Member Wiggins has requested to be moved to a volunteer position due to her work constraints.

Vice Chair Lopez stated that she emailed Ms. Polke to remind her about the meeting. Patricia Wiggins will assist the board with anything they might need, but her work schedule prevents her from attending the meetings.

MOTION

Vice Chair Lopez moved to approve moving Patricia Wiggins from a Board Member to a volunteer position, as per her request.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

III. OLD BUSINESS

A. Roll Like a Royal Update, Board Member Brice

Board Member Brice distributed a flyer outlining the Roll Like a Royal Program and calling for volunteers to help the program get off the ground. The program will begin with an Autumn Tea in early November. Board Member Brice stated that she is looking for a core group of volunteers to assist with implementing the program.

Vice Chair Lopez suggested contacting the Board's current list of volunteers for assistance and recommended speaking to the principal at the school to see how we can get participation from the children. Vice Chair Lopez stated that the funds are there to support the program, for flyers, or anything that is needed.

Commissioner White stated that the principal is already aware of the program and we just need to let him know when we are ready. Commissioner White stated that she will also work on getting volunteers.

Frank Lopez stated that he has experience setting formal tables and will volunteer to help.

B. Party in the Park, Saturday, October 29, 2016, 6:00 - 9:00 pm, Commissioner White

Commissioner White stated that the Party in the Park will feature several fun contests along with hot dogs, snow cones, soft drinks and games for adults and children. On October 3, 2016, there will be an organizational meeting at the Community Center at 6:00 pm and on October 19, 2016, there will be a meeting at the park so that everyone can decide where they want to set up.

The consensus of the Board was to be responsible for providing and running the horseshoe game booth.

MOTION

Board Member Studemire moved to approve the format for the Roll Like a Royal flyer.

Vice Chair Lopez seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

C. Fundraising & Grant Report, City Manager Folston.

City Manager Folston stated that the grant was submitted to Weyerhaeuser, but they have not provided a timetable of when the grants will be awarded. Donations received so far total to \$1,475.00, and in-kind donations total to \$942.44

D. Bingo Board Game

City Manager Folston stated that the Board needs to decide what night they would like to have Bingo. Due to other scheduled events, City Manager Folston recommended having Bingo every two months in the beginning to see how things work out. City Manager Folston asked the Board for clarification on the definition of Bingo night to make sure that it did not mean cash prizes for winners.

Chairperson Batey stated that it will be a fun night, not for a cash prize. Board Member Brice proposed door prizes and drawings throughout the evening and recommended taking time to advertise our events to get the word out.

City Manager Folston stated that we need to find a way to get information out to our citizens, yard signs do not work, posters do not work, advertising does not work, and it appears that handouts at the school do not work.

Commissioner White discussed the existing laws about gambling and Bingo, and noted that there are games in the storage closet that could be used. Creating a Facebook page would be another way to get information out to the community.

Vice Chair Lopez stated that popcorn, hot dogs and sodas could be sold and the money used to buy door prizes. Various stores in Gainesville could be approached to see if they would donate small door prize items.

Chairperson Batey asked the board if we need more time to get ready before making this decision. City Manager Folston stated that he would like to research the Williston Bingo program and speak with Attorney Johnson before moving forward because we do not want to give the impression that we are gambling.

MOTION

Board Member Studemire moved to table the Bingo Night decision until a later date.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

IV. NEW BUSINESS

A. Rental Request for Sunday Mornings for 3 hours, leaving at 12:30 pm at the latest.

Chairperson Batey stated that the Community Baptist Church has requested to rent the Archer Community Center each Sunday morning. This will bring additional funds to the Community Center each week and the Commission has already approved this item.

B. Gospel Sing – proceeds donated to the City

Chairperson Batey stated that the Community Baptist Church has offered to hold a gospel singing night every now and then and donate the funds from the event to the Archer Community Center.

City Manager Folston stated that Commissioner Michelle Harris is resigning her position as Commissioner with the City of Archer. Currently, the tentative date for the special election is December 9, 2016.

Commissioner White reported that the engraving of the bricks has been put on hold. The names and money had to be in by October 1, 2016, to have it completed by November 11, 2016, and there was no way of doing this. Commissioner White proposed holding off until the first of the year and then make our goal for Memorial Day.

V. CITIZENS COMMENTS

None

VI. COMMITTEE COMMENTS

Vice Chair Lopez displayed the new brochures and stated that she asked the City to order ten of the plastic brochure holders. Vice Chair Lopez asked the Board to distribute the brochures to bridal shops, wedding planners and other appropriate businesses.

VII. MOTION TO ADJOURN

MOTION

Board Member Brice moved to adjourn the meeting.

Board Member Studemire seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0. Time: 7:12 pm.

Sue Batey, Chair

Zeriah K. Folston, City Manager