

COMMISSION MEETING MINUTES

Monday, April 11, 2016 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER:	Vice Mayor Drawdy
PRAYER:	Commissioner Fletcher Hope
LEADING THE PLEDGE OF ALLEGIANCE:	Vice Mayor Drawdy
Quorum Present:	
Vice Mayor	Susan Drawdy
Commissioners	Fletcher Hope
	Doug Jones
	Marjorie Zander
Absent	
Mayor	Corey Harris
Staff:	
City Manager	Zeriah K. Folston
City Attorney	S. Scott Walker
Minutes Recorder	Mary T. Flickinger

I. CONSENT AGENDA

- A. Approve Minutes from the March 14, 2016, Commission Meeting.
- B. Approve Bill Payments as Presented.

MOTION

Commissioner Jones moved to approve the minutes and the Bill Payments, as presented.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 3-0.

II. APPROVAL OF ABSENCE

MOTION

Commissioner Hope called for a motion to approve the absence of Commissioner Zander.

MOTION TABLED

MOTION

Commissioner Jones called for a motion to approve the absence of Mayor Harris.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 3-0.

III. GUEST

A. Sheriff Sadie Darnell, Alachua County Sheriff's Office, presenting the 2015 Annual Report to the Commission
Sheriff Darnell presented statistical graphs showing that the number one crime responded to in Archer is from domestic incidents, followed by burglary, assault/battery, stolen vehicle, and sexual battery. Calls for service increased slightly over last year. The top five traffic citations were speeding, license, insurance, seat belt, and registration. The report also covered narcotics investigations, drug trafficking and arrest warrants.

IV. PUBLIC COMMENT PERIOD

December McSherry, Iris Bailey, Sarah Brannon, Roberta Lopez, Laurie Costello, Anne Green

V. OLD BUSINESS

A. Auditing Firm Contract with Powell & Jones

MOTION

Commissioner Hope moved to enter into the contract with Powell & Jones.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: December McSherry

MOTION CARRIED: 4-0.

B. The Plaque

Sara Brannon explained that she received the plaque from Frank. Ms. Brannon stated that she did not steal the plaque and returned the plaque to City Manager Folston.

VI. NEW BUSINESS

A. Water Conservation Month Proclamation

Attorney Walker read the Proclamation designating April as Florida's Water Conservation Month.

MOTION

Commissioner Jones moved to approve the Water Conservation Proclamation.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

B. Resolution Number 2016-07, Canvassing Board for the April 12, 2016, Municipal Election.

Attorney Walker read Resolution 2016-07. Resolution Title: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, NAMING THE CITY COMMISSION OF THE CITY OF ARCHER AS THE CANVASSING BOARD FOR THE APRIL 12, 2016, MUNICIPAL ELECTION IN THE CITY OF ARCHER; REPEALING ALL RESOLUTIONS IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

MOTION

Commissioner Jones moved to pass Resolution 2016-07, as read by title.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: Joan White

AMENDED MOTION

Commissioner Jones moved to pass Resolution 2016-07 and to appoint Vice Mayor Drawdy as the canvassing board representative for absentee ballot certification.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

C. Peebles & Smith Lobby Fees: Invoice for Professional Services rendered and proposed lobbying fees.

MOTION

Commissioner Jones moved to approve the payment of the lobbying fees.

MOTION WITHDRAWN

AMENDED MOTION

Commissioner Jones moved to table this item until the next regular meeting.

Commissioner Hope seconded the motion.

MOTION WITHDRAWN

MOTION

Commissioner Jones moved to approve the contractual payment of \$2,000, and for City Manager Folston to bring back further information concerning the extra charge of \$90.00.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Laurie Costello, December McSherry

MOTION CARRIED: 4-0

D. Small Matching Grant for the Archer School Gymnasium Historical Marker.

MOTION

Commissioner Zander moved to approve the small matching grant for the Archer School Gymnasium Historical Marker.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

E. Debbie Preble, Preble-Rish, Inc, Wastewater project 809.001, Task Order 2015-003.

City Manager Folston proposed scheduling a workshop with Ms. Preble to discuss projects and provide clarity to the community.

MOTION

Commissioner Jones moved to approve Task Order 2015-003.

Commissioner Zander seconded the motion.

MOTION WITHDRAWN

MOTION

Commissioner Hope moved to table this item until the Commission meeting next month to allow time for the Sewer Committee workshop to take place.

Commissioner Jones seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 4-0.

F. Florida League of Mayors 2016 Conference, May 5-7, 2016, Hyatt Regency, Orlando.

MOTION

Commissioner Hope moved to approve Mayor Harris representing the city at the conference.

Commissioner Jones seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

G. Draft Special Budget Meetings Calendar.

City Manager Folston announced the following three dates for budget meetings:

Monday, May 2, 2016, at 6:00 pm, City Hall.

Thursday, May 12, 2016, at 6:00 pm, City Hall.

Tuesday, June 7, 2016, at 6:00 pm, Archer Community Center.

H. Archer Community Center Maintenance: Fencing around air conditioning unit.

City Manager Folston stated that the wooden fence around unit is in disrepair. The city plans to put chain link fencing around the unit, with a lock for security.

I. Altitude Valve for Tank #2

This was an emergency purchase and a sole source item, was the only item available

MOTION

Commissioner Hope moved to accept the CS3 Waterworks proposal for a rebuilt valve for Tank #2.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 3-0. (Commissioner Jones was away from the dais)

J. Maintenance Concerns

City Manager Folston presented a Public Works list of the tasks completed during the weeks of March 21, March 25, March 28, April 1, April 4 and April 8, 2016. The cost to remove the damaged pines and stumps at the Laurel Hills Cemetery was less than fifteen hundred dollars.

VII. REPORTS, CORRESPONDENCE, COMMUNICATION

City Manager Folston stated that the following reports were provided to the Commission for review: 1) Computer Health Report, 2) Lobbyist John Wayne Smith's report. There being no questions, City Manager Folston continued with his report.

City Manager Folston:

- The Sensus contract is currently being reviewed to incorporate additional items that other cities have included. Replacing missing or mismatched meter enclosures will also be included in the contract.
- Met with Debbie Preble and Lobbyist Smith in Tallahassee on Friday. Attended a DEP meeting and discussed gravity and vacuum systems and the steps involved in moving forward with our sewer system.
- Discussed future plans to revise the City's website. As plans unfold they will be presented to the Commission.
- Stated that the election will be held tomorrow, April 12, 2016. Stated that the City needs to do a better job in clarifying what the process is to be a candidate in the City of Archer. As a courtesy, the City should include any additional information or forms that the candidate might need to be aware of or require.

Attorney S. Scott Walker:

- Reported on the request to ask the Florida League of Cities for a second opinion concerning an appointment made to a committee by the mayor in the context to the City's Charter.
- Introduced Clay Martin, the newest member of Folds & Walker legal team. Mr. Martin has a wealth of experience in governmental issues.

Commissioner Hope:

- Inquired about the comparison project of the Archer Historical Society and LPJ lease for the Old Jail site.
- Inquired about the Mustang Grill lease.
- Reported that the Laurel Hills Cemetery Committee is revamping the 1996 Ordinance (never passed) to clearly define cemetery procedures. The report will be presented to the Commission at a later date.

Commissioner Zander:

- Commissioner Zander thanked the Commission and community for allowing her to serve.

Vice Mayor Drawdy:

- Stated that several concerned citizens contacted her regarding rumors circulating that the school was closing and the City of Archer would become part of the county. Vice Mayor Drawdy verified that there is no truth to these rumors.

VIII. PLANNING CALENDAR

- A. Planning & Zoning Board, April 12, 2016, at 7:00 pm, City Hall (no agenda -meeting cancelled)
- B. Local Election, April 12, 2016, at 7:00 am – 7:00 pm, Archer Community Center.
- C. Commission Meeting, May 9, 2016, at 7:00 pm, City Hall.
- C. Code Enforcement Board, April 26, 2016, at 7:00 pm, City Hall (no agenda -meeting cancelled)

IX. PUBLIC COMMENT PERIOD

Roberta Lopez, Sue Batey, Joan White, December McSherry, Roberta Lopez, Ryan Wilhour, Joe Hunt, December McSherry, Sue Batey.

City Manager Folston announced that the New Commissioner Orientation will be held on April 26, 2016, starting at 6:00 pm. All boards will be invited to attend.

The Commission scheduled a Sewer Committee Meeting on Monday, April 18, 2016, at 4:00 pm.


X. ADJOURNMENT

MOTION

Commissioner Hope moved to adjourn the meeting.

Commissioner Zander seconded the motion.

MOTION CARRIED 3-0 Time: 11:42 pm (Commissioner Jones was away from the dais)



 Vice Mayor, Susan Drawdy



 City Manager, Zeria K. Folston