

CITY OF ARCHER COMMISSION MEETING MINUTES
Monday, August 10, 2015 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

- | | |
|------------------------------|---------------------------|
| CALL TO ORDER: | Mayor Doug Jones |
| PRAYER: | Commissioner Corey Harris |
| PLEDGE OF ALLEGIANCE: | Mayor Doug Jones |
| Quorum Present: | |
| Mayor | Doug Jones |
| Vice Mayor | Marjorie Zander |
| Commissioners: | Fletcher Hope |
| | Susan Drawdy |
| | Corey Harris |
|
 | |
| Staff: | |
| Interim City Manager | Xavier Bishop |
| Assistant City Attorney | Courtney Johnson |
| Minutes Recorder | Mary T. Flickinger |

Mayor Jones called for the approval of the following changes to the agenda:

1) ITEM "O" SETTING THE MILLAGE was addressed at the recent Special Commission Meeting.
MOTION

 Commissioner Drawdy moved to delete item "O" from the agenda.

 Commissioner Hope seconded the motion.

MOTION CARRIED: 5-0.

2) ITEM "I" will now contain two separate motions: APPROVAL OF USDA SEARCH GRANT and the APPROVAL OF THE FEE PROPOSAL.

3) ITEM "K" WAS COMBINED WITH ITEM "P" and will now become the APPROVAL OF THE ORDINANCE ALLOWING FOR CRIMINAL BACKGROUND CHECKS AND TO OBTAIN AN ORI NUMBER FOR THE CITY.

MOTION

 Commissioner Hope moved to combine items K and P.

 Commissioner Drawdy seconded the motion.

MOTION CARRIED: 5-0.

4) ITEM "F" will now include THE APPROVAL OF ORDINANCE 2015-XX.

MOTION

 Commissioner Hope moved to include the approval of Ordinance 2015-XX under item F.

 Commissioner Drawdy seconded the motion

MOTION CARRIED: 5-0.

I. CONSENT AGENDA:

- A. Approve Minutes from the June 22, 2015, Special City Commission Meeting.
- B. Approve Minutes from the July 13, 2015, Commission Meeting.
- C. Approve Minutes from July 30, 2015 Special Commission Meeting.
- D. Approve Bill Payments as Presented.

MOTION

Commissioner Harris moved to approve the consent agenda, as presented.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

II. PUBLIC COMMENT PERIOD

Laurie Costello, Roberta Lopez

III. OLD BUSINESS

A. City Hall Parking Lot

Interim City Manager Bishop stated that his office will put together plans and costs for the city's porous-surface parking lot. The parking lot will be on city property and would supplant what is currently being used as public parking on private property. Information will be presented before the commission in the first quarter of the calendar year.

B. Retention Pond.

Interim City Manager Bishop stated that his office will put together a plan to address the work to be performed and the costs associated with the retention pond project. Information will be presented before the commission in the first quarter of the calendar year.

PUBLIC COMMENT: Roberta Lopez

C. Utility Bill/Newsletter

Interim City Manager stated that this item will be addressed after we have addressed our billing issues.

ADJOURN SINE DIE

IV. NEW BUSINESS

A. Offer of donation: Keep Alachua County Beautiful: Gina Hawkins, Executive Director

Ms. Hawkins showed a slide presentation of the city's buildings and landmarks in need of power washing, painting and repair. Work will be performed by volunteers and there is no charge to the city. The value of the donated services would total approximately \$1,000 in value.

MOTION

Commissioner Drawdy moved to accept the offer of the donation from Keep Alachua County Beautiful.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: Tillie Davis, Roberta Lopez

MOTION CARRIED: 5-0.

B. Request: Archer Community Outreach Organization for donation: Phyllis Stevens

City Wide Revival, October 7-9, 2015 and a Healthcare Seminar on October 10, 2015. Requesting assistance from the city with the cost for Maddox Park, use of the pavilion, electric, cutting grass and emptying trash.

MOTION

Commissioner Harris moved to approve the request for the use of Maddox Park, use of the pavilion, electric, grass cutting and emptying trash during the event.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

C. Request: Greater Than Me - Use of the football field for Fall League Program: Savonte Hunt

Savonte Hunt requested access to the field when needed, and access to lights, the scoreboard, and keys to the bathroom. The new season will begin in September.

MOTION

Commissioner Hope moved to support the Greater Than Me program, as outlined by Mr. Savonte Hunt, and for Mr. Hunt to complete the city's application specifying his time frame and needs, and for our legal staff to prepare a contract for the commission to ratify at the September Commission meeting.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Sara Brannon, Patricia Wiggins

MOTION CARRIED: 5-0.

MOTION

Commissioner Hope moved to allow the Interim City Manager Bishop to expeditiously look at the electrical needs and the costs for the scoreboard repair.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

D. Request: Mustang Grill - approval of the Temporary Extension of Premises: Shaun Willis.

Mr. Willis stated that he would like to bring car and bike events to the Mustang Grill and allow people to have alcoholic beverages while socializing. The events will be held in a corralled area outside the restaurant with a temporary barrier of barrels and caution tape to confine people to his property.

MOTION

Commissioner Drawdy moved to approve the temporary Extension of Premises for the sale of alcoholic beverages every 2nd and 4th Wednesday of every month.

Vice Mayor Zander seconded the motion.

AMENDED MOTION

Commissioner Drawdy amended her motion to approve the Temporary Extension of the Premises for the sale of alcoholic beverages every 2nd and 4th Wednesday of every month on a trial basis until November 9, 2015.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: Patricia Wiggins, Jody Patterson, Deputy Kinsey, Shelia Brice, Roberta Lopez, Mary Hope, Bobby Hardin, Bob Kasiki

MOTION CARRIED: 5-0.

E. Request Archer Cultural Progressive Organization (ACPO) Back to School Bash- Bo Diddley funds:

Ms. Patricia Wiggins stated that on August 13, 2015 the ACPO will be at the school to give away school supplies and provide activities for the children. The ACPO is requesting \$500 from the Bo Diddley grant funds to assist with the event.

MOTION

Commissioner Drawdy moved to approve \$500 from the Bo Diddley funds for the back to school event.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Sara Brannon

MOTION CARRIED: 5-0.

MOTION

Commissioner Drawdy moved to direct legal staff to prepare an updated alcohol Ordinance and to provide the commission with information on the various policies in place from other municipalities.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0. Commissioner Zander was away from the dais at the time of the vote

F. Approve: Alachua County Solid Waste Management Assessment Presentation: Milton Towns, CPM

Milton Towns, CPM, presented a background of the rate history and proposed new rates.

Attorney Johnson read Ordinance 2015-XX, first reading in its entirety. AN ORDINANCE OF THE CITY OF ARCHER PROVIDING CONSENT FOR THE ENTIRE CORPORATE LIMITS OF THE CITY OF ARCHHER, FLORIDA TO BE INCLUDED IN A NON-AD VALOREM ASSESSMENT FOR A MUNICIPAL SERVICE BENEFIT UNIT CREATED BY ALACHUA COUNTY FOR THE PROVISION OF SOLID WASTE MANAGEMENT COSTS; PROVIDING CONDITIONS FOR THE CONSENT; PROVIDING THAT THE CONSENT IS AUTOMATICALLY RENEWED UNTIL TERMINATED; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

MOTION

Commissioner Hope moved to approve Ordinance 2015-XX, first reading, in its entirety.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

G. Approve: Renewal of the Interlocal Agreement

MOTION

Commissioner Harris moved to approve the renewal of the Interlocal Agreement for the repair and service of the City of Archer's traffic signal and beacons.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

H. Presentation: Preble-Rish update on water system projects: Ms. Debra Preble

Ms. Preble gave an update on the potable water project, storm water project, and waste water project.

I. Approve: USDA SEARCH Grant

MOTION

Commissioner Hope moved to accept the grant award of \$30,000.00 from the USDA, to be applied towards the preliminary engineering report.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 5-0.

Approve: Preble-Rich Fee proposal for engineering services

MOTION

Commissioner Hope moved to approve the fee proposal.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 5-0.

J. Request: Reimbursement for bid: Ms. Angela Priest

Attorney Johnson stated that Ms. Angela Priest is requesting a \$400.00 reimbursement from the city for the amount she paid to Alachua County for a deposit on Archer Tax Parcel 04821. Attorney Johnson recapped the history of the property, liens and purchasing issues. The city attorney's office recommends reimbursing Ms. Priest the \$400 in exchange for a liability waiver.

MOTION

Commissioner Hope moved to follow the recommendation of the office of the City Attorney and to reimburse Ms. Priest \$400 and for Ms. Priest to sign a liability waiver.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello, Mary Hope, Roberta Lopez

MOTION CARRIED: 5-0.

MOTION

Commissioner Drawdy moved to extend the meeting to 11:00 pm.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

L. Reassignment of Commission positions: Mayor Jones

Mayor Jones: Water Projects Funding liaison, Utility liaison, Charter Review Committee

Vice Mayor Zander: Community and Senior Center liaison.

Commissioner Harris: Recreation

Commissioner Hope: Personnel Committee Liaison. Laurel Hill Liaison. Archer Road Safety and Enhancements Committee Liaison

Commissioner Drawdy: Sewer Committee Liaison. Chamber of Commerce Liaison.

M. Ordinance revising Scrivener’s Error in Ordinance 01-2015 – Attorney Johnson

Attorney Johnson read Ordinance 01-2015, first reading, read in its entirety. AN ORDINANCE FOR THE CITY OF ARCHER, FLORIDA, AMENDING ORDINANCE 01-2015, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ARCHER LAND DEVELOPMENT CODE, RELATING TO THE REZONING OF LESS THAN TEN CONTIGUOUS ACRES OF LAND, PURSUANT TO ANY APPLICATION, Z 14-01 TO CORRECT A SCRIVENER’S ERROR IN THE LEGAL DESCRIPTION OF THE PROPERTY; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Drawdy moved to approve Ordinance 01-2015, first reading, read in its entirety, to correct a scrivener's error.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

N. Approve: Resolution 2015-XX, Supporting Widening of Archer Road

Attorney Johnson read Resolution Number 2015-XX first reading, in its entirety. A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, FOR THE PURPOSE OF EXPRESSING SUPPORT FOR THE PROPOSED EXPANSION AND WIDENING OF ARCHER ROAD THROUGH THE CITY OF ARCHER AND REPEALING ALL RESOLUTIONS IN CONFLICT.

MOTION

Commissioner Hope moved to approve Resolution 2015-XX, Supporting Widening of Archer Road.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

P. Approve: Ordinance allowing Criminal Background Checks and obtaining an ORI number.

Attorney Johnson read the following Ordinance, first reading in its entirety: AN ORDINANCE OF THE CITY OF ARCHER, FLORIDA, PROVIDING FOR THE COLLECTION OF STATE AND NATIONAL CRIMINAL HISTORY INFORMATION ON ALL EMPLOYEES THAT MAINTAIN ACCESS TO FACILITIES THAT ARE CRITICAL TO THE SECURITY OR PUBLIC SAFETY OF THE CITY OF ARCHER; PROVIDING SEVERABILITY, INCLUSION IN CODE; CODIFICATION AND SCRIVENER’S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Drawdy moved to approve the Ordinance allowing for Criminal Background checks and to obtain an ORI number for the city.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

Q. Designating additional Bank Signatories

The commission discussed approving Mayor Jones, Vice Mayor Zander, and Commissioner Hope as additional bank signatories.

MOTION

Commissioner Hope moved to extend the meeting fifteen minutes.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 5-0.

R. Approve: Codifying City's Drug Policy

MOTION

Commissioner Hope moved to adopt the City of Newberry's Drug Policy, our sister municipality and the closest community to us in size and scope.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Dave Sistrand

MOTION CARRIED: 5-0.

S. Commissioner Drawdy Workshop Ordinance 2015-09

Commissioner Drawdy requested a workshop to be held for discussion on RESOLUTION 2015-09.

MOTION

Commissioner Hope moved to approve the Workshop for September 8, 2015, at 6:30 at City Hall.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 4-0. Commissioner Zander was away from the dais at the time of the vote.

T. Discuss / Approve: Folds & Walker Contract

Attorney Johnson stated that Folds & Walker is requesting an increase in the current monthly retainer from \$2,000.00 to \$3,500.00 per month to cover the cost of the additional work now being performed.

MOTION

Commissioner Hope moved to approve the contract with Folds & Walker, effective October 1, 2015.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Laurie Costello

MOTION CARRIED: 5-0.

MOTION

Commissioner Hope moved to extend the meeting fifteen minutes.

Commissioner Drawdy seconded the motion.

MOTION CARRIED 5-0.

V. REPORTS, CORRESPONDENCE, COMMUNICATION

Interim City Manager Bishop:

- Because of the late hour, Interim City Manager Bishop stated that he will forego submitting his report at this time.

Commissioner Drawdy:

- Requested further information on the budget.

Commissioner Harris:

- Stated that he recently had the opportunity to see the conditions of the streets with a concerned citizen and asked Interim City Manager Bishop to develop a plan of sending repair duties to Public Works.
- Noted that the Keep Alachua County Beautiful initiates a county-wide cleanup in the spring, but the City of Archer cannot wait that long and should address a community wide cleanup sometime in the fall.

Mayor Jones

- Noted that there is a Minority Youth Summit at Buchholz High School this weekend being run by one of our local citizens.

Commissioner Hope:

- Addressed the timeline of the FRDAP (Florida Recreation Development Assistance Program) grants.

VI. PUBLIC COMMENT

Iris Bailey, Roberta Costello, Laurie Costello, Anne Green, David Sistrand.

VII. ADJOURNMENT

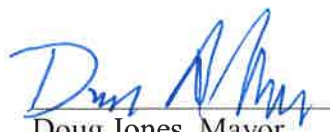
MOTION

Commissioner Drawdy moved to adjourn the meeting.

Vice Mayor Zander seconded the motion.

MOTION CARRIED 5-0 Time: 11:33 pm.


John Glanzer, Interim City Manager


Doug Jones, Mayor