

COMMISSION MEETING MINUTES
Monday, March 14, 2016 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER: Mayor Corey Harris
PRAYER: Commissioner Fletcher Hope
LEADING THE PLEDGE OF ALLEGIANCE: Mayor Corey Harris

Quorum Present:

Mayor	Corey Harris
Vice Mayor	Susan Drawdy
Commissioners	Fletcher Hope
	Doug Jones
	Marjorie Zander

Staff:

City Manager	Zeriah K. Folston
Assistant City Attorney	Courtney Johnson
Minutes Recorder	Mary T. Flickinger

I. CONSENT AGENDA

- A. Approve Minutes from the February 8, 2016, Commission Meeting.
- B. Approve Minutes from the March 3, 2016, Special Commission Meeting.
- C. Approve Bill payments as presented.

MOTION

Commissioner Jones moved to approve the consent agenda, as presented.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

II. GUEST

A. Ms. Val Solomon, Development Manager, PACE Center for Girls

Ms. Solomon stated that PACE provides girls with a better future through education, providing a small academic setting and individual and group counseling. Girls attending the program meet five known areas of risk from family, school, mental health, behavior and victimization. PACE builds on the positive aspects of each girl's life, showing girls they matter, they are resilient, and they are powerful.

Proclamation, Believing in Girls Month, Mayor Cory Harris.

Whereas, March is Women's History Month in the United States, a time when our nation reflects on the valuable contributions women make to our society; and Whereas, the young women of Archer, Florida are considered to be tomorrow's leaders; and WHEREAS, it is very important that we provide young women access to the resources and opportunities they need to reach their full potential; and WHEREAS; The Pace Center for Girls is instrumental in helping promote a better future through a caring community that believes in their values.

B. Duke Energy, Archer Tree Trimming, Ms. Amy Mangan, Denny George, Wayne Pool, Mike Mangan.
Denny George shared some of the projects in process to benefit the City, noting that customers should see an improvement of service, especially in momentary power losses. Two transformers are now available should outages occur and equipment has been upgraded at the sub-station. Wayne Pool stated that a certified arborist has inspected the span of work and customers will be notified by door-to-door contact before work commences. Work will begin on March 21, 2016, with an anticipated completion in late May.

C. Ms. Patricia Wiggins, ACPO fee waiver request, Mother's Day Cultural Arts, May 7, 2016.

MOTION

Commissioner Jones moved to approve the fee waiver request for the Mother's Day Cultural Arts Festival.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

D. Ms. Jodie Patterson, Archer Branch Library, Earth Day Celebration, fee waiver request for April 17, 2016, Archer Community Center.

MOTION

Commissioner Jones moved to approve the fee waiver request for the Archer Branch Library's Earth Day Celebration.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

III. PUBLIC COMMENT PERIOD

Richard Deschenes, Laurie Costello, Lawrence Cheshire

MOTION

Commissioner Hope moved to add the discussion of maintenance issues on the agenda for the next meeting.

Commissioner Jones seconded the motion

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

The Commission discussed the ability of the Mayor, in a weak mayor system, per the City of Archer Charter, to appoint a member to a committee.

MOTION

Commissioner Jones moved to ask the City Manager for a second opinion on this item.

Commissioner Hope seconded the motion.

AMENDED MOTION

Commissioner Jones moved to authorize the City Attorney to obtain a second opinion on the issue of the charter provision as it relates to the Sewer Committee appointment by a weak mayor system, not to exceed \$500.00.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Laurie Costello, Joan White.

MOTION CARRIED: 5-0.

Mayor Harris called for a 5 minute intermission to welcome City Manager Folston to the City of Archer.

MOTION

Commissioner Hope moved to approve a 5 minute intermission to welcome City Manager Folston.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 5:0

Mayor Harris called the meeting to order.

IV. OLD BUSINESS

A. 16-01 Special Temporary Use Permit for Mustang Grill and Bar. Shaun Willis, owner.

Mr. Willis requested for the restaurant event times to be expanded to accommodate earlier events and for the scheduled event days be increased to accommodate other days throughout the month.

MOTION

Commissioner Jones moved to approve the Special Events Permit 16-01.

Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Jones moved to approve giving the City Manager the latitude to negotiate and work with the petitioner to execute the special permit, as per our discussions, and in compliance with our ordinance.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Lt. Richard Lalonde

MOTION CARRIED: 4-1. Commissioner Hope opposed the motion.

MOTION

Vice Mayor Drawdy moved to continue with the temporary special use permit until this issue is solved.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: None.

MOTION CARRIED: 4-1. Commissioner Hope opposed the motion.

B. Resolution Number 2016-06, appointing members to the Archer Community Center Advisory Board.

Attorney Johnson read Resolution 2016-06 by title, first reading. Resolution Title: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, APPOINTING MEMBERS TO THE ARCHER COMMUNITY CENTER ADVISORY BOARD; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

MOTION

Vice Mayor Drawdy moved to pass Resolution Number 2016-06.

Commissioner Hope seconded the motion.

Commissioner Jones stated for the record that two Committee Members called him names. One stated that she was proud of it and would not apologize, and another confronted him in his personal space. Commissioner Jones, suggested, in his opinion, that not everyone on this list is qualified to work with the public.

PUBLIC COMMENT: None

MOTION CARRIED: 4-1. Commissioner Jones opposed the motion

C. Transition agreement with John Glanzer.

City Manager Folston stated that Mr. Glanzer is in agreement with the Draft Transition Agreement.

MOTION

Commissioner Hope moved to accept the Transition Agreement with John Glanzer, as presented.

Vice Mayor Drawdy seconded the motion

AMENDED MOTION

Commissioner Hope moved to accept the Transition Agreement with John Glanzer, as presented, and to extend the agreement to the April 11, 2016, meeting when a report can be provided to the board.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

AMENDED MOTION

Commissioner Hope moved to accept the Transition Agreement with John Glanzer, as presented, and to extend the agreement to April 11, 2016, adjusting the financials to 24 hours, until the first report can be provided to the board.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

D. Resolution Number 2016-05, authorizing signatures for Banking Service for the City of Archer.

Attorney Johnson read Resolution 2016-05, read by title, first reading. Resolution Title: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, APPROVING AND AUTHORIZING SIGNATURES FOR BANKING SERVICES ON BEHALF OF THE CITY OF ARCHER; REMOVING PREVIOUSLY NAMED SIGNATORIES ON BEHALF OF THE CITY OF ARCHER; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE. Persons authorized as signatory on the City of Archer Bank Accounts: City Manager Zeria K. Folston, Mayor Corey Harris, Vice Mayor Susan Drawdy, and Commissioner Fletcher Hope.

MOTION

Vice Mayor Drawdy moved to approve Resolution 2016-05.

Commissioner Jones seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

E. CRI Auditing Firm update.

City Manager Folston stated that CRI, the auditor selected by the board, is not in favor of submitting a final document to the state until after hearing from the Attorney General’s Office.

MOTION

Commissioner Jones moved to approve entering in to a one year contract with the number two ranked auditing company, Powell & Jones, for the City of Archer’s annual auditing services.

Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Jones moved to approve entering in to a one year contract with the number two rated auditing company, Powell and Jones, and to allow the City Manager the latitude to move to option three, if necessary.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Joan White, Sue Batey

MOTION CARRIED: 5-0.

F. Revised Archer Community Center application.

The Commission agreed that the application can be put into use immediately, with future recommendations for change brought before the board for discussion at a later date.

G. Final list for the Recreation and Conservation projects.

MOTION

Commissioner Jones moved to approve the final conservation-recreation list of projects.

Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Jones moved to adopt the January 28, 2016, project list, striking the word repair and replacing it with upgrade, and striking the 319 Grant to \$50,000, conservation projects number 2, adding a recreation event sign as item 17.

Commissioner Hope seconded the motion.

AMENDED MOTION

Commissioner Jones moved to adopt the January 28, 2016, project list, striking the word repair and replacing it with upgrade, striking the 319 Grant to \$50,000, conservation projects number 2, adding a recreation event sign as item 17, and to modify item number 2 to a range of one to two million dollars for the City of Archer wastewater collection system.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Joan White

MOTION CARRIED: 5-0.

V. NEW BUSINESS

A. Alachua County League of Cities fee waiver request for March 22, 2016, Archer Community Center.

MOTION

Commissioner Jones moved to approve the fee waiver request.

Vice Mayor Drawdy seconded the motion

PUBLIC COMMENT: Roberta Lopez

MOTION CARRIED: 5-0.

VI. REPORTS, CORRESPONDENCE, COMMUNICATION

A. Report: City Manager Folston:

City Manager Folston called for questions on the following reports: A. Out Front Technology Solutions Health Reports. B. John Wayne Smith, Lobbyist. C. Sewer Committee Meeting Minutes. There being none, City Manager Folston continued with his report.

- Stated that the Sensus settlement agreement is currently in process, with the scope of work still being created.
- Reported that Newberry decided not to rejoin the MSTU. The City of Archer created an ordinance for automatic renewal each year, with an excellent agreement with the county.
- Received several inquires concerning leasing the EquiGen property. A meeting is planned with Ms. Preble, Preble & Rish, to discuss the use of the land further.

MOTION

Commissioner Jones moved to extend the meeting to 11:00 p.m.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

- Reported that Policies and Procedures are in the process of being created for all office procedures.
- Reported that the Citizens Advisory Board only has 4 applications and encourage citizens to get the word out about the committee needing members.
- City Manager Folston stated that he travelled to Tallahassee with Commissioner Jones. The City of Archer was on the second list and obtained \$650,000. City Manager Folston stated that there are a lot of municipalities that we beat out, but the governor has the ability to veto projects.

Vice Mayor Drawdy requested an update on the missing plaque that was removed from city offices.

MOTION

Commissioner Jones moved to give City Manager Folston the latitude to approach the citizen to retrieve the property in question in parallel to the task we have already assigned.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Mary Hope

MOTION CARRIED: 5-0.

B. Report: Commissioner Zander:

- Presented the report on the application for approval of the Historical Marker and the Statement of Significance regarding the history of the Community Center.

C. Report: Commissioner Hope

- Presented an Organizational Needs Report Summary for the Laurel Hills Cemetery. Commissioner Hope stated that the cemetery is ageing and it is time to consider the cost of maintaining the property. Immediate Recommendations: A) Removal of two 150 year-old Loblolly Pines that are in danger of falling and crushing headstones. B) Meet with West Farms Landscaping to define the scope of the maintenance, C) Review the 1996 Ordinance for resubmission.

MOTION

Commissioner Hope moved to remove the two 150 year-old damaged loblolly pines and to meet with West Farms Landscaping to define the scope of maintenance service.

Commissioner Jones seconded the motion

PUBLIC COMMENT: Laurie Costello, Roberta Lopez

WITHDRAWAL OF MOTION

Commissioner Jones withdrew his second to the motion.

AMENDED MOTION

Commissioner Hope moved to grant the City Manager the authority and autonomy to cut the trees to the ground and remove the debris.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Joan White

MOTION CARRIED: 3-2. Commissioner Jones and Mayor Harris opposed the motion.

D. Report: Vice Mayor Drawdy:

- Reported that the Sewer Committee preferred the gravity system to the grinder system. Ms. Preble expressed that it might be difficult to fund, but she will research further and bring information back to the committee.

MOTION

Commissioner Jones moved to extend the meeting until midnight.

MOTION

Vice Mayor Drawdy moved to extend the meeting for 15 minutes.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

E. Report: Commissioner Jones

- Attended the North Florida Regional Planning Counsel as the representative for the City of Archer to hear a presentation from the new director of the Suwannee River Water Management District. Proposed for City Manager Folston meet with the new Director concerning the grant awards being announced.
- Attended the Alachua County Economic Advisory Committee, as the League of Cities appointee. Commissioner Hutchinson presented his recent land swap proposal.
- Reported that the City of Archer is not signed up to participate in the Farm Share program and requested follow-up by the City Manager.
- Requested for the repair and replacement of the Christmas decorations be placed on the budget for discussion.
- Requested an update regarding the Holly Hills Tot Lot at the next meeting.
- Proposed changing the concept of the pavilion in the grant to include a covered basketball court at Holly Hills.

F. Report: Mayor Harris

- Stated that he will be out of town on business and will be unable to attend the next Commission Meeting.
- Attended a Racial Disparity Symposium and encouraged everyone to think about making opportunities more equal, such as bidding out to minority contractors.
- Reported that the Archer clean-up went well and he enjoyed working with everyone.
- Proposed drafting a letter, in conjunction with the new City Manager, to encourage local churches to be engaged and comfortable in coming to the commission to voice their concerns.

VII. PLANNING CALENDAR

City Manager Folston announced the Planning Calendar, as follows:

- A. Code Enforcement Board Meeting, March 22, 2016, 7:00 pm. City Hall (no agenda, meeting cancelled).
- B. Presidential Preference Primary, March 15, 2016, 7:00 am-7:00pm, Archer Community Center.
- C. Junior City Commission Meeting, April 11, 2016, 6:30pm, City Hall.
- D. Commission Meeting, April 11, 2016, at 7:00 pm, City Hall.
- E. Local Election, April 12, 2016, 7:00 am – 7:00 pm, Archer Community Center.
- F. Planning & Zoning Board Meeting, April 12, 2016, 7:00, City Hall (no agenda, meeting cancelled).

VIII. PUBLIC COMMENT PERIOD

Roberta Lopez

MOTION

Commissioner Jones moved to extend the meeting until midnight.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

PUBLIC COMMENT PERIOD CONTINUED

Laurie Costello, Joe Hunt, Ryan Wilhour, Joan White


IX. ADJOURNMENT

MOTION

Vice Mayor Drawdy moved to adjourn the meeting.

Commissioner Jones seconded the motion

MOTION CARRIED: 4-0. Time adjourned 11:57 pm. (Commissioner Zander left the dais).


~~Corey Harris, Mayor~~
 Susan Drawdy, vice mayor


 Zeria K. Folston, City Manager