

**CITY OF ARCHER**  
16870 SW 134<sup>th</sup> AVE  
Archer, Florida 32618-0039  
Phone: 352-495-2880 Fax: 352-495-2445

**CITY OF ARCHER SEWER COMMITTEE MEETING MINUTES**  
**Monday, February 16, 2016 Time: 6:00 PM**

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

**LEADING THE PLEGE OF ALLIEGENCE:** Vice Mayor Susan Drawdy

**SEWER COMMITTEE:** Vice Mayor Susan Drawdy, Chair

Bob Kasicki, Co-Chair

Harriett Davis

Melvin Lauderdale

Frank Lopez

Sara Brannon

Sue Batey, Ad hoc

ABSENT

Amelia Davis

Laurie Costello

Dan Beck

**GUEST SPEAKER:** Debra Preble, P.E, Vice President, Preble-Rish, Inc.

**STAFF:** Minutes Recorder, Mary T. Flickinger

**I. EXCUSE OF ABSENCE**

**MOTION**

Committee Member Kasicki moved to excuse the absent members from the meeting tonight.

Committee Member Lauderdale seconded the motion.

**PUBLIC COMMENT:** None

**MOTION CARRIED:** 4-0. (Ms. Brannon absent for the vote).

**II. CONSENT AGENDA**

**A. Approval of Minutes from the November 16, 2015, Sewer Committee Meeting**

**MOTION**

Committee Member Kasicki moved to approve the minutes from the November 16, 2015, Sewer Committee Meeting.

Committee Member Davis seconded the motion.

**PUBLIC COMMENT:** None

**MOTION CARRIED:** 4-0. (Ms. Brannon absent for the vote).

Committee Chair Drawdy stated for the record that Sue Batey is an Ad hoc member and Melvin Lauderdale and Frank Lopez are new members appointed to the committee.

### III. NEW BUSINESS

#### A. Ms. Debra Preble - Attachment A-2, Grant Work Plan.

Ms. Preble recapped that the City of Archer received funding from the Florida Legislature Special Appropriation Committee in the amount of \$750,000 to be administered to the City through the Florida Department of Environmental Protection. The original work plan described how the money would be spent, with \$583,000 for land purchase, \$30,000 for professional services, and the remaining money for site security and maintenance. In December, the city decided to use as much of that money as possible to further the wastewater treatment project and worked with DEP to draft a new project agreement, as presented. Ms. Preble referred to the table in the agreement outlining how the monies will be used, as follows:

Task Number	Task/Deliverable Title	Start Date	End Date	Deliverable Due date
1	Land Purchase	Completed	Completed	
2a	Preliminary Engineering Report	07/01/2015	12/31/2016	
2b	Infiltrating Wetlands Evaluation for Wetlands Disposal	07/01/2015	12/31/2016	
2c	Survey	07/01/2015	12/31/2016	
2d	30% Design Phase 1 Collection System	07/01/2015	12/31/2016	
2e	60% Design Phase 1 Collection System	07/01/2015	12/31/2016	
2f	Final Design Phase 1 Collection System	07/01/2015	12/31/2016	

Ms. Preble stated that Item 2a, the Preliminary Engineering Report, will be ready to submit next week and the rest of the items on the list were suggestions based on conversations with Interim City Manager Glanzer, the Committee, and the Department of Environmental Protection. The Committee discussed the report, table of content and proposed effluent disposal system. Ms. Preble recapped that the effluent disposal is an infiltrating wetlands system and studies will need to be performed to find out if the land is appropriate to create infiltrating wetlands. Wetland Solutions will provide some of the work and we will also need geotechnical engineering support and a storm-water analysis.

Ms. Preble stated that the City negotiated with Baskerville-Donovan for the return of the original survey information. The survey was found to be complete and sound upon review, but showed the wastewater treatment plant in a different location, as was the plan at that time. Ms. Preble proposed retaining a surveyor to begin collecting information on the current plant site.

Ms. Preble stated that the plan of action presented tonight is a sound plan for the city and good use on the part of the City for the use of the money. Upon the Sewer Committee's approval of the draft agreement, this information will be passed to the Commission for action and then submitted to DEP for their review.

PUBLIC COMMENT: December McSherry

#### MOTION

Committee Member Lauderdale moved to support the work plan, as presented, and to refer this item to the Commission for further action.

Committee Member Brannon seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

#### B. Ms. Debra Preble – New Draft of the Preliminary Engineering Report (PER)

Ms. Preble stated that looking at the cost analysis, the grinder pump is the most cost-effective system. The gravity system does cost more, but has less maintenance over the life of the system, but the high cost of the system does not off-set the reduced maintenance costs.

The Committee discussed in detail the benefits and disadvantages of the gravity and grinder pump systems. Ms. Preble stated that if the more expensive gravity option is chosen, the city must be prepared to present definitive non-monetary factors for consideration when our case is presented before USDA and SRF. Some factors to consider might include: 1)The reliability of services during power outages, 2)The City does not have prior experience with operating a wastewater system, 3)The city has no prior knowledge to manage a contractor to run the system. The Committee requested for the gravity option to be made the first alternative in the document.  
PUBLIC COMMENT: Roberta Lopez, Joan White, Anne Green.

Ms. Preble stated that she would like to submit the report, as it stands, to DEP and USDA to get feed-back from the agencies, noting that the Committee can still address various changes at a later date. Ms. Preble stated that she was asked to keep the fees under \$50 per month, more recently under \$40.00. As more information becomes available on the proposed Legislative appropriation, the fees will become clearer to the Committee, but added, there are only two options for reducing fees, obtaining more grant money or spending less money.

The Committee recapped some of the past alternatives, such as the Williston or GRU option. Ms. Preble noted that if Newberry can make the claim that they are a regional plant, this could open up future funding opportunities for their city. Newberry would pay for some of the costs once we reached their city limits, but this was a longer distance than the GRU option and Newberry's rates proved higher than the GRU and Williston options. Ms. Preble stated that this would not be a cost effective option unless someone can pay for the lift station and force main. Also discussed was Archer's concern for the environment and our plans for an advanced wastewater treatment plant while Newberry only has a secondary waste water system.

PUBLIC COMMENT: Joan White, Roberta Lopez, December McSherry, Bo Hobby, Bill Owen-Dowsky, Sue Batey, December McSherry, Frank Batey.

Ms. Preble stated that she will submit the report sometime next week after final review. The report was not submitted prior to this because the question came up concerning the when the effluent has to meet the advanced wastewater treatment standards - as it comes out of the plant and enters the creative wetlands or as it comes out of the wetlands. The permitting agencies state that the standard must be met as we come out of the creative wetlands. This will lower some of the costs of the plant and we are waiting on the revised numbers to make adjustments in the report. Ms. Preble stated that she will not be able to attend the next Commission meeting, but hopes that the work plan will be approved by the Commission or delegated to the City Manager for action.

PUBLIC COMMENT: December McSherry, Sue Batey

COMMITTEE COMMENT:  
Committee Member Davis

## **V. MOTION TO ADJOURN**

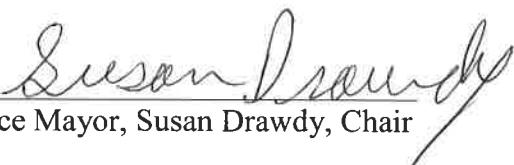
MOTION:

Committee Member Lauderdale moved to adjourn the meeting.

Committee Member Davis seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 5-0 Time: 7:51 pm.

  
Vice Mayor, Susan Drawdy, Chair