

CITY OF ARCHER
16870 SW 134th AVE, Archer, Florida 32618-0039
Phone: 352-495-2880 Fax: 352-495-2445

SPECIAL CITY COMMISSION MEETING MINUTES
Thursday, January 28, 2016 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER:	Mayor Corey Harris
PRAYER:	Commissioner Fletcher Hope
LEADING THE PLEDGE OF ALLEGIANCE:	Mayor Corey Harris
Quorum Present:	
Mayor	Corey Harris
Vice Mayor	Susan Drawdy
Commissioners	Fletcher Hope Marjorie Zander
Absent:	
Commissioner	Doug Jones
Staff:	
Interim City Manager	John Glanzer
Assistant City Attorney	Courtney Johnson
Minutes Recorder	Mary T. Flickinger

I. NEW BUSINESS

A. Discussion on potential City Manager's Contract

Attorney Johnson presented the proposed employment contract between Mr. Zeria Folston and the City of Archer. Attorney Johnson stated that Mr. Folston reviewed the contract, adding several terms to the document for consideration.

MOTION

Commissioner Hope moved to approve applying to the FRS, as a municipality, within the first 90 days of the acceptance of Mr. Folston's contract.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello, Joan White

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to offer Mr. Folston a base salary of \$62,000.00 per year.

MOTION FAILED

MOTION

Commissioner Hope moved to offer Mr. Folston a base salary of \$65,000.00 per year.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello, Linda Kasicki, Joan White

MOTION CARRIED: 4-0.

MOTION

Commissioner Hope moved to approve combining items B and D, amending it so that the first employee evaluation is at six months, then yearly thereafter, upon a favorable score, between a zero and three percent merit increase.

Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Hope moved to approve combining items B and D, amending it so that the first employee evaluation is at six months, then an annual evaluation in September 2017, upon a favorable score, between a zero and three percent merit increase.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Commissioner Hope moved to accept item 2, as written under the terms of the contract, retaining the three year contract.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Commissioner Hope moved to accept the termination severance pay, as written in the contract, items A through H.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Joan White, Laurie Costello

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 5 in the contract, general business expenses.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to approve item 6 in the contract, use of the city vehicle.

Commissioner Hope seconded the motion.

AMENDED MOTION

Vice Mayor Drawdy moved to approve item 6 in the contract, use of the city vehicle, incidental use allowed within a 30 mile radius of the designated business appointment.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Joan White

AMENDED MOTION

Vice Mayor Drawdy moved to approve item 6 in the contract, use of the city vehicle, incidental use allowed within a 30 mile radius of the designated business appointment, and removing the word exclusive from the contract.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 7 in the contract.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: December McSherry

AMENDED MOTION

Vice Mayor Drawdy moved to approve item 7, adding item D, the employee shall abide by all relevant travel and expense policies of the city, as may be amended from time to time.

AMENDED MOTION

Vice Mayor Drawdy moved to accept item 7, with the following changes: Sub-paragraph A shall be amended to say that the city agrees to budget and pay travel, and to add sub-paragraph D stating that the employee agrees to abide by all relevant travel and expense policies of the city, as may be amended from time to time.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: Laurie Costello, Joan White, Linda Kasicki

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 8 in the contract.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Commissioner Hope moved to consider the vacation and sick leave.

Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Hope moved to accept paragraph 9, vacation and sick leave, with the amendment of deleting paragraphs B and D, and including a provision that the employee shall follow the personal policies and procedures as it relates to vacation and sick time.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Joan White, Laurie Costello

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 11 in the contract.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 12, in the contract.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

MOTION

Commissioner Hope moved to accept item 13, in the contract.
Vice Mayor Drawdy seconded the motion.

AMENDED MOTION

Commissioner Hope moved to accept item 13, in the contract, stating that the employee shall be allowed to establish an appropriate work schedule and to communicate said schedule appropriately with staff.
Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None
MOTION CARRIED: 4-0.

AMENDED MOTION

Commissioner Hope moved to amend item 4 in the contract to change March to September.
Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None
MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 15 in the contract.
Commissioner Zander seconded the motion.

PUBLIC COMMENT: Joan White
MOTION CARRIED: 4-0.

MOTION

Vice Mayor Drawdy moved to accept item 16 in the contract.
Commissioner Hope seconded the motion.

PUBLIC COMMENT: None
MOTION CARRIED: 4-0.

AMENDED MOTION

Vice Mayor Drawdy moved to amend item 6 in the contract to replace the wording "full-sized automobile" with "appropriate vehicle."
Commissioner Hope seconded the motion.

PUBLIC COMMENT: Laurie Costello
MOTION CARRIED: 4-0.

Interim City Manager Glanzer gave a brief summary: Salary: \$65,000.00, FRS/Retirement: \$13,929.50, Health Insurance: \$3,895.68, plus dental to be added at a later date. Base Package approximately: \$82,824.68, with FICA, etc., to be added.

Attorney Johnson left the dais to contact Mr. Folston to discuss the proposed contract.
Mayor Harris called for a two minute intermission.

B. Archer's FRDAP Program ITB #FRDAP-01, Pavilion for Holly Hills Tot Lot

Interim City Manager Glanzer stated that three bids were received from two different companies, Fifth Room and Top Line. Fifth Room bid on the exact structure which was used as an example in the bid. Top Line bid on two structures of the same size but of metal construction, one bid was for a metal roof and the other was with a pine tongue and groove roof with tar paper. The City would have to provide the shingles. Both bids included installation on a supplied concrete slab. The recommendation is to go with the bid from Fifth Room for \$16,943.00.

MOTION

Vice Mayor Drawdy moved to approve the bid from Fifth Room for \$16,943.00.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

Mayor Harris called for a brief intermission until Attorney Johnson could return to the dais.

Attorney Johnston stated that Mr. Folston has accepted the contract and is looking forward to being the new City Manager of Archer. Mr. Folston's first day of employment will be February 29, 2016, but he plans to work with Interim City Manager Glanzer a few days prior to starting with the city.

MOTION

Vice Mayor Drawdy moved to accept the contract, as amended, and direct the Mayor and the City Attorney's office to execute the same.

Commissioner Zander seconded the motion.

PUBLIC COMMENT: David Sistrand, Laurie Costello,

MOTION CARRIED: 4-0.

II. CITIZENS COMMENT

Laurie Costello, Joan White, David Sistrand

III. ADJOURNMENT

MOTION

Commissioner Hope moved to adjourn the meeting.

Commissioner Zander seconded the motion.

MOTION CARRIED 4-0 Time: 10:08 pm.


John Glanzer, Interim City Manager


Corey Harris, Mayor