

**COMMISSION MEETING MINUTES**  
**Monday, June 13, 2016 Time: 7:00 PM**

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

**CALL TO ORDER:** Mayor Corey Harris  
**PRAYER:** Commissioner Fletcher Hope  
**LEADING THE PLEDGE OF ALLEGIANCE:** Mayor Corey Harris

**Quorum Present:**  
Mayor Corey Harris  
Vice Mayor Susan Drawdy  
Commissioners Fletcher Hope  
Joan White  
Michelle Harris

**Staff:**  
City Manager Zeria K. Folston  
Assistant City Attorney Courtney Johnson  
Minutes Recorder Mary T. Flickinger

**I. ADOPTING AGENDA**

Commissioner Hope requested updates on previously presented items to be added to the monthly agenda, stating it is important for everyone to remain cognizant of past items, as new items are added to the list. City Manager Folston stated that updates will be provided during the City Manager's Report.

**MOTION**

Commissioner White moved to adopt the agenda, as presented.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

**II. CONSENT AGENDA**

**A. Approve Minutes from the May 9, 2016, Joint County/Commission Meeting.**

**B. Approve Minutes from the May 16, 2016, Special Budget Meeting.**

**C. Approve Minutes from the June 1, 2016, Special Budget Meeting.**

**D. Approve Bill Payments as Presented.**

**MOTION**

Commissioner White moved to approve the consent agenda, as presented.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

**III. GUEST**

**A. Mr. Juliun Kinsley, Candidate, Alachua County School Board, District II Seat.**

Mr. Kinsley stated that he is running for office because he believes our children deserve an advocate to truly put their interests at the forefront. Mr. Kinsley stated that he values education and is asking for the support of the community.

**B. Ms. Patricia Wiggins, ACPO, fee waiver request and financial support for the Back to School Event, Saturday, July 23, 2016, from 2:00-6:00 pm at the Archer Community Center.**

**MOTION**

Commissioner White moved to approve the fee waiver request for July 23, 2016, Back to School Event and to provide \$500 towards event supplies.

Vice Mayor Drawdy seconded the motion.

**PUBLIC COMMENT:** Iris Bailey, Carolyn Khalfani, Roberta Lopez, Bobby Hardin

**MOTION CARRIED:** 5-0.

**C. Ms. Stringer, Diamond Divas and Gents Health Team, A Community Health Initiative, fee wavier request for the Archer Community Center.**

**MOTION**

Commissioner White moved to direct staff to work with Diamond Divas and Gents Health Team to provide a community exercise program in the City of Archer and to waive the fee rental.

Vice Mayor Drawdy seconded the motion.

**PUBLIC COMMENT:** Roberta Lopez, Patricia Wiggins, Laurie Costello, Carolyn Khalfani,

**MOTION CARRIED:** 5-0.

\*Commissioner Hope requested an update on this item at the October Commission meeting.

**IV. PUBLIC COMMENT**

Laurie Costello, Carolyn Khalfani, Sara Brannon, Evelyn Stringer, Maria Highsmith, Ben Christie, Alease Christie, Bob Kasicki, Roberta Lopez, Sara Brannon, Bobby Hardin.

**V. OLD BUSINESS**

**A. Commission Position Assignments.**

This item was moved to Commissioner reports.

**B. Resolution Number 2016-15, Adopting a New Time for Regular City Commission Meetings (6:00 pm).**

Attorney Johnson read Resolution Number 2016-15, by title only. Resolution Title: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, ADOPTING A NEW TIME FOR REGULAR CITY COMMISSION MEETINGS TO HENCEFORTH COMMENCE AT 6:00 PM PURSUANT TO ARTICLE III, SECTION ELEVEN OF THE CITY CHARTER; REPEALING ALL RESOLUTIONS IN CONFLICT AND PROVIDING AN EFFECTIVE DATE.

**MOTION**

Commissioner White moved to approve Resolution 2016-15, read by title.

Commissioner Harris seconded the motion.

**PUBLIC COMMENT:** None

**MOTION CARRIED:** 5-0

**C. I-75 Corridor Discussion**

Mayor Harris stated that there is a potential plan by DOT to relieve congestion on I75 by bringing roads through our area to connect with ports in Jacksonville and Tampa. These changes could jeopardize rural communities, environmentally sensitive lands and water quality.

**PUBLIC COMMENT:** Linda Kasicki, Bob Kasicki, Sara Brannon, David Sistrand, Laurie Costello, Bobby Hardin, Carolyn Khalfani, Doug Jones, Linda Kasicki, Annie Studemire.

MOTION

Commissioner White moved to direct the City Attorney to write a resolution and for the City Manager to write a letter to the County Commission stating that we oppose the I75 Relief Corridor coming down 41, due to economic, environmental and historical impacts.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Frank Lopez, David Sistrand

MOTION CARRIED: 5-0

**VI. NEW BUSINESS**

**A. New Board Application for the Archer Community Center Advisory Board, Ms. Jackie Polke**

MOTION

Commissioner White moved to approve the application of Ms. Polke to the Archer Community Center Advisory Board.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: Carolyn Khalfani, Roberta Lopez

MOTION CARRIED: 5-0

**B. Resolution Number: 2016-16, Adopting Amendments to the FY 2015-2016, General Fund Budget.**

Attorney Johnson read Resolution Number 2016-16, by title only. Resolution Title: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, ADOPTING AMENDMENTS TO THE FISCAL YEAR 2015-2016 BUDGET THAT WAS PREVIOUSLY REVISED ON MAY 16, 2016, THROUGH RESOLUTION 2016-09; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

MOTION

Vice Mayor Drawdy moved to approve Resolution 2016-16, read by title.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 5-0.

**C. Resolution Number 2016-17, Adopting Amendments to the FY 2015-2016, Water Fund Budget**

Attorney Johnson read Resolution Number 2016-17, by title only. Resolution Title: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, ADOPTING AMENDMENTS TO THE FISCAL YEARS 2015-2016 WATER FUND BUDGET; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

MOTION

Commissioner Hope moved to adopt Resolution 2016-17, read by title.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

**D. Remediation Plan for City Hall and the Old Fire Station.**

City Manager Folston recapped that the Old Fire Station was immediately closed after it was brought to his attention that mold was found in the building. Professional inspection revealed serious concerns, both mold and structural, throughout the building which will require expensive remediation. City Hall was also inspected and mold was found in the wall behind the dais and various other areas throughout the building.

MOTION

Commissioner Hope moved to give the City Manager the autonomy to immediately address the roof and potential leaking/moisture source in City Hall and to get back to the Commission with any other remediation steps needed.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello, Gabe Green

MOTION CARRIED: 4-0. (Commissioner Harris was temporarily away from the dais)

City Manager Folston clarified that the will of the Commission is to make City Hall a priority at this time.

MOTION

Commissioner Hope moved to discontinue the rental of the Old Fire Station, to lock it up to prevent access, and to disconnect existing gas lines.

Commissioner White seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Laurie Costello, Frank Lopez

MOTION CARRIED: 5-0.

**E. Archer Community Center Advisory Board Documents, Mrs. Roberta Lopez**

Ms. Lopez stated that the Health Fair is scheduled for June 25, 2016, from 9:00-2:00 pm, at the Archer Community Center. Participants in the event include: UF Archer Family Health Care, UF Health Street, UF Dental School, Elder Care, Three Rivers Legal Services, Inc., Women Working with Women, Fire Department, CNA Instructor Ms. Dessie Robinson. Sponsors: Renaissance Printing, Subway, Little Caesars Pizza, Archer Save-A-Lot.

Ms. Lopez stated that the balance in the Bo Diddley fund is \$2,168.41 and requested to take half of the funds to create a Special Archer Community Center account for youth events.

MOTION

Commissioner Hope moved to extend the meeting 30 minutes.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

**F. Setting up an account for the ACCAB with funds from the Bo Diddley donation for youth events.**

City Manager Folston recommended taking the remaining amount. The balance being \$2,168.41, minus the \$500 that was allocated for the Back to School Event, left a remaining balance of \$1,668.41.

MOTION

Commissioner Hope moved, based on staff's recommendation, to take the Bo Diddley fund balance of \$1,668.41, and create a special account that will be monitored by the City Manager, or designee staff, to move the Health Fair and other future programs forward with the Archer Community Center.

Commissioner White seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Shaun Willis, Robert Kasicki, Shaun Willis, Roberta Lopez.

MOTION CARRIED: 5-0

MOTION

Commissioner Hope moved to extend the meeting 30 minutes.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

**G. Fee waiver request, ACCAB Health Fair, June 25, 2016, Archer Community Center.**

Attorney Johnson stated that any time that the Archer Community Center Advisory Board makes a recommendation to the City Manager about an event, there would be no need for a fee waiver.

**VII. REPORTS, CORRESPONDENCE, COMMUNICATION**

A. Out in Front Technology Solutions health reports

B. John Wayne Smith-Lobbyist.

C. Archer MSTU Report

D. City of Archer's 2015 Annual Drinking Water Quality Report.

City Manager Folston called for questions on the above reports, there being none, continued with the City Manager report, as follows:

**City Manager Folston's Report:**

- Stated that updates will be forthcoming on items that have already been addressed by the Commission.
- Reported that because of the mold situation, the City Hall car was not a priority, but will be addressed shortly.
- Stated that he is planning on speaking with Sensus regarding the issues with the meters.
- Recapped that the tentative budget will be presented tomorrow night, but the Commission will still have plenty of time to review the information.
- Storm water is a big issue in Archer and the storm drains are full and overloading.
- No one has been hired for the position of Public Works Supervisor, but Calvin is the acting supervisor.
- Several trees have fallen lately and staff are doing their best to remove tree limbs.
- Plans to speak with Duke Energy about response times and other items.
- On Monday, June 27, 2016, the auditors will be at the City. The state has not disclosed how much the audit will cost and this line item has not been put in the budget.
- John worked on a grant break out for us and staff member Karen is working on verifying the numbers.
- Stated that the Tot Lot will most likely come in over-budget.
- Meetings will be held at the Archer Community Center until further notice while the mold remediation continues.

**Commissioner Drawdy.**

- Stated that she sent a photo to the city showing a fallen tree across the bike path. The photo was received and the issue addressed.

**Mayor Harris**

- Encouraged citizens to voice their concerns, but to please bring concerns to City Hall first for staff to find a resolution.
- Received an email from a concerned citizen on the current Commission. Mayor Harris stated that he supported his fellow Commissioners and encourage fellow Commissioners to stand strong, keep their integrity, and stay the course.

**A. Commission Position Assignments, as assigned by Mayor Harris:**

**Mayor Harris:** Utilities Oversight Liaison, Charter Review Committee Liaison

**Vice Mayor Drawdy:** Sewer Committee Liaison, Chamber of Commerce Liaison

**Commissioner Hope:** Personnel Committee Liaison, Laurel Hills Cemetery Liaison, North Central Florida Regional Planning Council Liaison.

City Manager Folston stated that the Archer Road Safety and Enhancement Committee Liaison appears to be no longer active, but staff will research further and get back to the Commission.

**MOTION**

Commissioner Hope moved to extend the meeting 15 minutes.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

**Commissioner White:** Recreation, Water Project Liaison, Archer Community Center Advisory Board.

**Commissioner Harris:** Community Center and Senior Center Liaison, Alachua County League of Cities.

Commissioner Harris volunteered to attend the Florida League of Cities meeting, Hollywood, Florida, on August 18-20, 2016.

City Manager Folston stated that the Mustang Grill issue has been resolved. The City was able to come to an agreement with Mr. Willis that he is happy with. Information on the agreement will be sent to the Commission.

**VIII. PLANNING CALENDAR**

- A. Special Commission Meeting, June 14, 2016, 4.00 pm, Archer Community Center.
- B. Community Meeting, Sports & Recreation, June 23, 2016, 6:00 pm., Archer Community Center.
- C. Special Commission Meeting, June 27, 2016, 6:00, Archer Community Center.
- D. Planning & Zoning Board Meeting, July 12, 2016, at 7:00 pm, City Hall (cancelled-no agenda)
- F. Business Owners Round Table Discussion, July 13, 2016 at 9:00 am, Archer Community Center.
- G. Community Meeting, Not-for-Profits, July 7, 2016, 10:00 am, Archer Community Center.
- H. Commission Meeting, July 11, 2106, at 6:00 pm Archer Community Center.
- I. City Hall Closed on July 4, 2106, in Observation of Fourth of July.

**IX. PUBLIC COMMENT PERIOD**

Roberta Lopez, Laurie Costello

**X. ADJOURNMENT**

**MOTION**

Commissioner White moved to adjourn the meeting.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0 Time: 11:59 pm



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Mayor, Corey Harris



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City Manager, Zertah K. Folston