

VII. Citizen Comments

VIII. Committee Comments

IX. Motion to Adjourn

ARCHER COMMUNITY CENTER ADVISORY BOARD MEETING MINUTES

May 17, 2017. Time: 6:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

Members of the Board

Chair, Roberta Lopez

Vice Chair, Annie Studemire

Sue Batey

Shelia Brice

Kathy Penny

Mae Francis Hunt

Doug Jones

Quorum Present:

Chair: Roberta Lopez

Vice Chair: Annie Studemire

Sue Batey

Sheila Brice

Kathy Penny

Mae Francis Hunt

Doug Jones

Staff: Zeria K. Folston, City Manger
Courtney Johnson, Assistant City Attorney

CALL TO ORDER

Chair Lopez called the meeting of the Archer Community Center Advisory Board to order at 6:03 pm. Vice Chair Studemire gave the opening prayer.

Chair Lopez read a letter of resignation from Board Member Frank Batey stating that he is resigning his position, but will stay on as a volunteer. Board Member Costello resigned her position at the last meeting and also plans to remain as a volunteer. Chair Lopez confirmed that the ACCAB now has a seven member board.

I. CONSENT AGENDA

A. Approve the minutes from the April 26, 2017, meeting.

MOTION

Board Member Jones moved to approve the consent agenda, as presented.

Board Member Batey seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 7-0.

Chair Lopez acknowledged the attendance of Commissioner Hope, his wife Mary, and ACCAB volunteers Patricia Wiggins and Laurie Costello in the audience.

II. OLD BUSINESS

A. Health Fair Plans: Second Annual Community Health Fair, June 17, 2017, from 9:00 am - 2:00 pm.

Chair Lopez stated that Haven Hospice has been added to the list of attendees. The board is continuing to work on getting other health care providers and related vendors to participate. Chair Lopez recapped that the Health Fair will be on June 17, 2017, and proposed distributing the fliers and putting the signs out by June 1st, allowing time for the community to learn about the event. Community Center brochures were given to the Thomas-Williams Funeral Home and they have added this information to their website. In addition, they have been including information on the Health Fair as part of their television ads on local TV stations.

Chair Lopez called for volunteers to work on the reception table the day of the Health Fair. Board Member Brice and Board Member Batey volunteered for this task. Volunteers are also needed to take care of the food and other items. The Board plans to discuss the planning details at the next meeting. Chair Lopez recapped that the featured vendor will be Lifesouth Blood Mobile in honor of former Representative, Perry McGriff, Jr., who was also the Honorary Chair for the Community Center Restoration for seven years.

Chair Lopez asked Board Member Jones if he could advertise the Health Fair on Craig's List and Facebook. City Manager Folston stated that former Board Member Costello volunteered to put the event on Craig's List and the city will put the event on Facebook.

Chair Lopez asked if the board could have access to the Community Center the day before to set up for the event. City Manager Folston stated that June 16, 2017, is booked for a wedding shower.

Chair Lopez proposed arriving early the day of the event. The final details of arrival time and other duties will be discussed at the next meeting.

Board Member Jones stated that he was reviewing the past minutes and could not find a motion authorizing the use of funds for advertising the Health Fair, noting that we might need to take action via a motion on this issue. Chair Lopez stated that a budget was presented previously and expenses were approved for the ads, and whatever else was needed for the event.

MOTION

Board Member Jones moved to authorize Chair Lopez to use funds for advertising the Health Fair Event.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

City Manager Folston recommended tabling the motion, allowing time to locate budget information.

Board Member Jones moved to table the motion until the information could be located.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 7-0.

B. Promotion/Advertising.

Chair Lopez recapped that she spoke to Williams-Thomas Funeral Home, leaving brochures. The information is on their website and the Health Care event has been announced on TV. Brochures were also put in the information stand at the Airport.

Board Member Penny stated that she plans to contact the event planner at the Hilton to ask if he could provide us with suggestions or speak before the board. The event planner might charge a compensation fee for this service and this information will be brought back to the board for discussion. Board Member Penny stated that her goal is to work with local area vendors. Board Member Penny stated that the mural at the Community Center is a beautiful background for many events, but if you are in a wedding gown the mural takes away from the wedding photos. Board Member Penny proposed purchasing another curtain, something more suitable to provide a better background for wedding photographs.

MOTION

Board Member Jones moved to give Board Member Penny the approval to find out information and report back to the board with the information and a plan.

Board Member Brice seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 7-0

III. NEW BUSINESS

A. Sunshine Law Training, Attorney Johnson.

Attorney Johnson stated that the Sunshine Law is in the Florida Constitution, under Article 1, Section 24, stating that all meetings of any collegial public body of the Executive Branch of State Government or any collegial public body of the county municipalities, school district or special district, at which official acts are to be taken or which public business of such body is to be transacted or discuss shall be open and noticed to the public and meeting of the legislature shall be open and noticed as provided in Article 3, Section 4-E. Attorney Johnson stated that the Sunshine Law is an important law that protects the public from closed-door politics, provides a right of access to government meetings and decision making and ensures deliberations and actions are conducted in the public. Attorney Johnson discussed the three main components of the Sunshine Law: 1) Reasonable notice to the public, 2) Open to the Public, 3) Promptly record minutes of the meeting and a detailed discussion on the general rules to live by. Attorney Johnson concluded the Sunshine training with a series of questions testing the Board's knowledge on the items presented and then opened the floor to the board for a question/answer discussion.

Chair Lopez stated that she wished that the members of the Commission could have attended the training tonight. City Attorney Johnson stated that the Commission has already received training and new Commissioners receive a new Commissioner orientation covering the Sunshine Law and other aspects.

City Manager Folston stated that there was no requirement for the Commission to attend tonight.

Referring to the Sunshine Law, City Manager Folston advised the Board that it is always best to err on the side of caution and to be mindful and wise about any conversations that you are engaged in. City Manager Folston stated that Attorney Johnson will answer any of the Board's questions and stated that if they think of a question later to contact him or Attorney Johnson.

PUBLIC COMMENT: Laurie Costello

City Manager Folston presented the information on the ACCAB budget for the Health Care event, as previously discussed.

MOTION

Board Member Jones moved to authorize the expenditure of funds for the Health Care event.

Board Member Hunt seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 7-0.

B. Draft ACCAB Resolution

City Manager Folston stated because we found that we were frequently changing the Ordinance to accommodate additional items, our attorney recommended that we have an Ordinance with an accompanying Resolution. It is much easier, and less expensive, for the city to make changes to a Resolution.

RESOLUTION TITLE: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, ESTABLISHING THE DUTIES AND RESPONSIBILITIES OF THE ARCHER COMMUNITY CENTER ADVISORY BOARD PURSUANT TO ORDINANCE 04-2017; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

The Resolution outlines the duties and responsibilities of the Archer Community Center Advisory Board. After approval by the ACCAB board, the Resolution will be submitted to the Commission for approval.

City Manager Folston read the Resolution, focusing on items 1 through 10 and calling for the board to make any additions or changes to finalize the document.

City Manager Folston asked the Board if they would like to continue closing the building at the end of events, as outlined in Item 2.

MOTION

Board Member Jones moved to recommend that the Board does not open or close the facility.
Board Member Batey seconded the motion.

The board entered into a discussion about opening and closing the building.
City Manager Folston commented that if the board wants the level of responsibility back to open, close or even clean the building, he will support this decision, but we need to make a decision tonight to finalize the Resolution.

Chair Lopez stated that for the Board to make decisions, they would need to see how the proposed Recreation Director fits in alongside the board.

City Manager Folston stated that the board does not need this information, tonight is an opportunity to tell me, to tell the Commission what the Board wants to do. City Manager Folston stated that he wants to understand the passion of the Board, and if the Board wants to include maintenance items in the Resolution, it will be brought back to the Commission for the Commission to decide. City Manager Folston asked the board to look at Item 2 and make a decision on continuing to close the building.

Because of the length of the meeting, City Manager Folston recommended withdrawing the motion, going through each Item, 1 through 10, making changes and voting only once and having only one public comment period.

MOTION RESCINDED

Board Member Jones moved to rescind his motion.
Board Member Batey rescinded her second to the motion.
PUBLIC COMMENT: None
MOTION CARRIED: 7-0.

City Manager Folston continued reading through the Resolution, calling for recommendations and changes.

City Manager Folston proposed adding to the Resolution that the ACCAB meeting does not go over two hours. Chair Lopez stated that the board has a lot of planning discussions, if we are not finished with our discussions, we would have to schedule other meetings.
Attorney Johnson proposed a two-hour cap, but the meeting can continue via a majority vote, as applicable.

The ACCAB Board unanimously decided on the following changes/additions to the Resolution: Section I, Item 2, remove closing the building. Amend Section I Paragraph 4 to state that the ACCAB would be assisting ACCAB events, not general city events. Item 8, remove in total the second sentence after “facilities maintenance” and add the phrase, “once a month.” Create Item 11 stating that there will be a two hour limit on meetings that can be extended by vote, as applicable.

MOTION

Board Member Penny moved to recommend the Resolution to the Commission with the following changes: Section I, Item 2, remove closing the building, and amend Section I Paragraph 4 to state that the ACCAB would be assisting ACCAB events, not general city events. Item 8, remove in total the second sentence after “facilities maintenance” and add the phrase, “once a month” and create Item 11 stating that there will be a two hour limit on meetings that can be extended by vote.
Board Member Jones seconded the motion.
PUBLIC COMMENT: Laurie Costello, Commissioner Hope.
MOTION CARRIED: 7-0.

City Manager Folston recapped that the Chair and Vice Chair each have a key and have access to the Community Center at any time during the month to check on the facility. Opening and closing the building has been removed from the Resolution. The Resolution will go before the Commission at the June meeting. Until the Commission approves the Resolution, the board will continue the same process that is currently in effect.

IV. CITY MANAGER REPORT

A. Proposed Recreation Director Community Center Director Position.
Not discussed due to length of meeting.

V. ACCAB CHAIR REPORT

A. Upcoming Events
Not discussed due to length of meeting.

VI. CALENDAR

A. ACCAB Meeting, June 21, 2017, 6:00 pm, City Hall.
B. Annual Health Fair, June 17, 2107, Archer Community Center.

VII. CITIZEN COMMENTS

None

VIII. COMMITTEE COMMENTS

Not discussed due to length of meeting.

IX. MOTION TO ADJOURN

MOTION

Board Member Jones moved to adjourn the meeting.
Board Member Penny seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 7-0. Time: 9:31 p.m.

Roberta Lopez, Chair

Annie Studemire, Vice Chair

Mary T. Flickinger
Minutes Recorder

RESOLUTION NUMBER: 2017-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, ESTABLISHING THE DUTIES AND RESPONSIBILITIES OF THE ARCHER COMMUNITY CENTER ADVISORY BOARD PURSUANT TO ORDINANCE 04-2017; AND PROVIDING FOR SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the City Commission previously created an advisory board for the Archer Community via adoption of Ordinance 02-2016 on March 3, 2016; and

WHEREAS, the City Commission amended this Ordinance and subsequent code section via Ordinance 02-2017, and also Ordinance 04-2017; and

WHEREAS, Ordinance 04-2017, authorizes the City Commission to adopt the duties and responsibilities of the Archer Community Center Advisory Board by resolution that may be revised from time to time as necessary; and

WHEREAS, the City Commission desires to adopt such rules and regulations for the Archer Community Center Advisory Board; and

WHEREAS, the City Commission finds it is in the best interest of the City of Archer to adopt the rules and regulations below; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ARCHER:

SECTION ONE: Pursuant to the authority in Section 2-154 of the Code of Ordinances, the City Commission establishes the following duties and responsibilities for the Archer Community Center Advisory Board:

1. It shall be the responsibility of the Archer Community Center Advisory Board to market the Archer Community Center to potential clients as deemed appropriate by the authorized budget established by the City Commission.
2. To show the facility to potential clients and clients, and assist with general inspection of the facility as deemed necessary by the City Manager.

3. To assist City Administration in securing sponsors for events, grants, fundraising, vendors and entertainment for the Archer Community Center.
4. To assist City staff to set up the Archer Community Center for all Archer Community Center Advisory Board events.
5. To make recommendation to the City Commission and the City Manager regarding funds raised by the Archer Community Center Advisory Board and how such funds will be used, disbursed and managed.
6. To make recommendations to the City Commission and the City Manager regarding policy and procedure at the Archer Community Center.
7. All recommendations from the Archer Community Center Advisory Board must first be reported to the City Manager. The Archer Community Center Advisory Board may report directly to the City Commission on a quarterly basis as scheduled by the City Manager.
8. The City of Archer shall provide the Archer Community Center Advisory Board Chair and Vice Chair with a master key to the Archer Community Center to allow for inspections of the Community Center and authorize them to report to the City Manager regarding the facilities maintenance, once per month.
9. To assist the City and City staff in performing such other duties as deemed appropriate from time to time assigned by the City Commission or City Manager.
10. The Archer Community Center Advisory Board is not authorized to handle money on behalf of the City. All money associated with the Archer Community Center should be handled by City staff.
11. All Archer Community Center Advisory meetings shall conclude within two hours of being called to order, unless extended by an affirmative vote of the majority of the members present.

SECTION TWO: The above rules and regulations may be amended as necessary by adoption of additional resolutions.

SECTION THREE: Chapter 2, Article V, Division 4 Sections 2-148 through Section 2-156 pertaining to the Archer Community Center Advisory Board shall remain in full force and effect.

SECTION FOUR: If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and shall in no way affect the validity of the remaining portions of this Resolution.

SECTION FIVE: All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION SIX: This Resolution shall take effect immediately upon its adoption.

ADOPTED, by an affirmative vote of a majority of a quorum present of the City Commission of the City of Archer, Florida, at a regular meeting, this 12th, day of June, 2017.

ATTEST:


Zerial K. Folston, MPA, City Manager


Corey Harris, Mayor

Approved as to form and legal sufficiency:

Courtney W. Johnson, Assistant City Attorney

ORDINANCE NO. 04-2017

AN ORDINANCE OF THE CITY OF ARCHER, FLORIDA RELATING TO THE ESTABLISHMENT OF THE ARCHER COMMUNITY CENTER ADVISORY BOARD; AMENDING ORDINANCE 02-2016 CODIFIED IN CHAPTER 2, ARTICLE V, DIVISION 4 OF THE CITY OF ARCHER CODE OF ORDINANCES TO CLARIFY THE RESPONSIBILITIES OF THE ARCHER COMMUNITY CENTER ADVISORY BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR CODIFICATION

WHEREAS, the City of Archer, Florida desired to create an advisory board for the Archer Community Center and to that purpose adopted Ordinance 02-2016 on March 3, 2016; and

WHEREAS, the City Commission previously amended this code section by Ordinance 02-2017; and

WHEREAS, the City Commission now desires to amend the code section to allow for more efficient changes to the duties of the advisory board; and

WHEREAS, after proper notice and public hearing, the City Commission has determined it is in the best interest of the City of Archer and the Archer Community Center to amend the City's Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF ARCHER:

Section 1: Chapter 2, Article V, Division 4 of the City of Archer Code of Ordinances entitled "Archer Community Center Advisory Board" is hereby amended to read as follows (words ~~struck through~~ have been deleted, and word underlined have been added):

Section 2-148: The Archer Community Center Advisory Board shall be an advisory committee to the City Commission and shall henceforth operate as the Archer Community Center Advisory Board which shall consist of ~~nine (9)~~ seven (7) voting members. The members shall be residents of Archer, business owners in Archer, or property owners in Archer. The members shall be appointed by the City Commission and each member will serve a term of three years staggered pursuant to the Resolution appointing members.

Section 2-149: The Chair of the Archer Community Center Advisory Board shall be a member of the Archer Community Center Advisory Board. The Archer Community Center Advisory Board shall elect a Chair and a Vice Chair to conduct meetings in the absence of the Chair. Elections shall be held annually at the first regular Archer Community Center Advisory Board meeting in January or as soon thereafter as possible.

Section 2-150: The Archer Community Center Advisory Board shall report directly to the City Manager. In the event of a long term absence of the City Manager wherein the City Manager is unavailable, the Archer Community Center Advisory Board may report directly to the City Commission

or to the Acting City Manager. In the event of an emergency pertaining to the Archer Community Center, the Chair or Vice Chair may contact the Mayor for assistance.

Section 2-151: Irregular vacancies on the Archer Community Center Advisory Board shall be filled as they occur and regular vacancies shall be filled by appointment in March of each year.

Section 2-152: ~~The Archer Community Center Advisory Board shall hold at least one regular meeting every month.~~ Public record of such meetings shall be kept by the Office of the City Manager. All meetings shall be public pursuant to the Sunshine Law.

Section 2-153: Pursuant to the City of Archer's Rules of Procedure, any Archer Community Center Advisory Board member whose attendance is less than 50% of the last six (6) consecutive regular meetings of the Archer Community Center Advisory Board shall be automatically removed from the Archer Community Center Advisory Board, unless such absence is excused by the Archer Community Center Advisory Board by majority vote, with such excuse duly entered upon its minutes.

Section 2-154: The duties and responsibilities of the Archer Community Center Advisory Board shall be enumerated in a resolution adopted by the City Commission and shall be updated from time to time by resolution as deemed necessary by the City Commission or City Manager. ~~include the following:~~

- ~~1. It shall be the responsibility of the Archer Community Center Advisory Board to market the Archer Community Center to potential clients as deemed appropriate by the authorized budget established by the City Commission.~~
- ~~2. To show the facility to potential clients and clients, opening and closing the building, and assist with general inspection of the facility as deemed necessary by the City Manager.~~
- ~~3. To assist City Administration in securing sponsors for events, grants, fundraising, vendors and entertainment for the Archer Community Center.~~
- ~~4. To assist City staff to set up the Archer Community Center for all Archer Community Center events, including City events authorized by the City Commission occurring at the Archer Community Center.~~
- ~~5. To make recommendation to the City Commission and the City Manager regarding funds raised by the Archer Community Center Advisory Board and how such funds will be used, disbursed and managed.~~
- ~~6. To make recommendations to the City Commission and the City Manager regarding policy and procedure at the Archer Community Center.~~
- ~~7. The City of Archer shall provide the Archer Community Center Advisory Board Chair and Vice Chair with a master key to the Archer Community Center to allow for inspections of the Community Center and authorize them to report to the City Manager regarding the facilities maintenance.~~
- ~~8. To assist the City and City staff in performing such other duties as deemed appropriate from time to time assigned by the City Commission or City Manager.~~
- ~~9. The Archer Community Center Advisory Board is not authorized to handle money on behalf of the City. All money associated with the Archer Community Center should be handled by City staff.~~

Section 2-155: The Archer Community Center Advisory Board shall serve as an advisory board to the City Commission, all of the reports and recommendations are subject to the approval of the City Commission of the City of Archer or the City Manager as delegated by the City Commission.

Section 2-156: The Archer Community Center Advisory Board shall recruit volunteers to assist with special events and programs approved by the City Manager and with appropriate volunteer forms filled out and filed with the City.

Section 2: EFFECTIVE DATE. This Ordinance shall take effect upon its passage at second and final reading.

Section 3: INCLUSION IN THE CODE, SCRIVENER'S ERROR. It is the intention of the City Commission of the City of Archer, Florida, and it is hereby provided that the provisions of this Ordinance shall become and made part of the Code of Ordinances of the City of Archer, Florida; that the sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; and that the word "ordinance" may be changed to "section," "article," or other appropriate designation. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Manager or designee without public hearing, by filing a corrected or re-codified copy of the same with the City.

Section 4: CONFLICT. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.


Section 5: SEVERABILITY. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance or any part of the material adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

First reading was held on the 8th day of May 2017.

DONE THE SECOND READING, AND ADOPTED ON FINAL PASSAGE, by an affirmative vote of a majority of a quorum present of the City Commission of the City of Archer, Florida, at a regular meeting, this 12th day of June, 2017.


CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA

Attest:


Zeria K. Folston, MPA City Manager


Corey Harris, Mayor

Approved as to legal form and content:


Courtney W. Johnson, Assistant City Attorney

The City of Archer and Archer Community Center Advisory Board

Sponsors

The 2nd Annual Community Health Fair

CONFIRMED VENDORS

FEATURED VENDOR – LIFESOUTH BLOOD MOBILE – PEGGY MARLATT

IN HONOR OF FORMER REP. PERRY MCGRUFF, JR.

A FREE CHOLESTEROL TEST AND A SMALL GIFT

UF Archer Family Health Care	participant – Denise Schentrup/Speaker
Three Rivers Legal Services	participants- Attorney Jenny Seltzer & Judy Collins
Meridian Behavior Health Care	participant - Laurie Michaelson
Alachua County Elder Care	participant - Ollie Mae Robinson
UF Health Street	participant – Brianna Aldridge
Elder Options (Savvy)	participant – Ana Robels-Rhoads
Alachua County WIC Program	participant – Candy Morris (Women, Infants & Children)
Santa Fe College	Shellie Banfield – College courses for all
Haven Hospice	Participant Vondla Sullivan
CNA Training	Participant Dessie Robinson
Archer Branch Library	Participant Taryn Brown
Life Cord	Participant Karen Edwards
Sickle Cell	Participant Earnestine Gardner
Archer Fire Dept.	Per/Chief Northcutt
WIC Program	Participant Candi Morris

The date set for the event – June 17, 2017, 9am – 2pm

ARCHER COMMUNITY HEALTH FAIR 2016 & 2017 COMPARISON

2016 PUBLIC ATTENDANCE	42 - PARTICIPANTS	7 – PROVIDERS
2017 PUBLIC ATTENDANCE	57 – PARTICIPANTS	17 – PROVIDERS

SEVERAL ARCHER FIREMAN ATTENDED

2017 LIFESOUTH BLOOD DRIVE COLLECTED 13 PINTS OF BLOOD FROM THE PARTICIPANTS (PINTS FOR PERRY)

HEALTH FAIR REPORT

The 2017 City of Archer and the ACCAB Community Health Fair was a total success. Every year gets better. This year was special because we honored Perry McGriff, Jr. who gave 536 pints of blood during his life time. LIFESOUTH on hand at the health fair and collected 13 pints of blood from the participants. Our special guest included Mrs. Noel McGriff and Sons, Kevin and Keith and three grandchildren. She spoke of her husband’s involvement. As most of you already know, Mr. Perry McGriff, Jr., served as honorary chair for the restoration of ACC. He passed February 2, 2017.

A special thanks to the ACCAB members and Volunteers. The Commissioners, Mayor and City Manager/staff also assisted the ACCAB with this event. We thank Commissioner Hope for being our strong arm and hanging with us for the entire day. The health care providers participated in a drawing for certificates to receive a massage from the Florida School of Massage. We had three winners. Pearl dedicated a song to Perry and that was the highlight of the event. Our Library Director, Taryn Brown donated “I Love My Library” bags and we were able to pack with a water, ACC Brochure for promotion, Pens from Campus USA and other materials for the public.

Rosemarie Aslanian/Daughter and Del Meliti did a great job on mixing and fixing the salad. Everyone enjoyed it. Kathy Penny took pictures of the event. Roberta Lopez, Sue Batey and Tameka Hicks was everywhere. Annie Studmire and Mary Hope made sure all signed in. Sheila Brice and Commissioner Hope set up coffee for the early arrivals. Sheila made pumpkin cake. All Other ACCAB members donated items for this event and help with promoting it. We thank you. If I forgot to mention someone, I love you!!

APPROVED EVENT BUDGET

Amount Budgeted for the Health Fair/Blood Drive \$387.45

Amount Spent \$197.13 Roberta Lopez (see receipts)

City of Archer wrote check to Subway \$120.00? Karen (City)

Total \$317.13

Unused budgeted funds

\$70.32 we will use some of the remaining funds for stamps/Thk U's etc.

The budgeted funds were used for food, water, decorations, ACC cleaning supplies, Subs/pizza's, cookies, advertisement, printing/copies/other misc. items (see receipts)

HOW THE EVENT WAS ADVERTISED

William Thomas Funeral Home TV AD, Alachua County Today Newspaper, Radio Station 103.1, Yard Signs, Social Media, Emails, Phone Calls, Gainesville Sun, Post in Businesses, Library, WCJB TV, Other Cities, word of mouth/other.

Please do not forget to attend the upcoming meeting on June 21, 2017 at 5:30 pm at city hall. If you have any expenses for this event, please bring.

RCL/REPORT



Civitan Region
1221 NW 13th Street
Gainesville, FL 32601
352-334-1000

Connecting our donors to our patients

June 19, 2017

Roberta Lopez
ACCAB Chair
P.O. Box 1065
Archer, FL 32618

Dear Roberta,

On behalf of LifeSouth Community Blood Centers, I would like to thank you for your support and assistance with the blood drive held on Saturday, June 17, 2017 at Archer Community Center. The following is a breakdown of the total donations.

Prospective Donors:	14
Deferred Donors:	1
Actual Donations:	13

This includes one double red cell donation. There were **six** first-time blood donors! Four donations were credited to 'Pints for Perry' in honor of Perry C. McGriff, Jr.

When you consider that one blood donation can save up to three lives it is easy to see how donating blood can make a significant difference in someone's life. One never knows when the life that is saved may be a member of your own family, a friend, or a co-worker.

Once again, I would like to **thank you** for your continued support. If you have any questions, please do not hesitate to contact Keysha Graham, Team Supervisor or Tom Bembem, Donor Services Manager. Keysha can be reached at 352-334-1000, ext. 41011 or ksgraham@lifesouth.org. You can contact Tom at 352-334-1000, ext. 41013 or tjbembem@lifesouth.org.

Sincerely,

Debbie Almeida
Donor Recruitment Assistant

Your non-profit, community blood center serving hospitals in Florida, Alabama and Georgia.
www.lifesouth.org · 1-888-795-2707