

CITY OF ARCHER
16870 SW 134th AVE
Archer, Florida 32618-0039
Phone: 352-495-2880 Fax: 352-495-2445

CITY OF ARCHER SPECIAL COMMISSION MEETING MINUTES
Monday, November 23, 2015 Time: 5:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER:	Mayor Doug Jones
PRAYER:	Commissioner Harris
PLEDGE OF ALLEGIANCE:	Mayor Doug Jones
Quorum Present:	
Mayor	Doug Jones
Commissioners:	Fletcher Hope
	Susan Drawdy
	Corey Harris
Absent:	Vice Mayor Marjorie Zander
Staff:	
Interim City Manager	John Glanzer
Assistant City Attorney	Courtney Johnson
Minutes Recorder	Mary T. Flickinger

I. BUDGET AMENDMENT TO FY 2014/2015

A. Approval of Resolution 2015-22, Amendments to the FY 2014/2015 Budget

Attorney Johnson read Resolution 2015-22 in its entirety. Resolution Title: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, ADOPTING FINAL AMENDMENTS TO THE FISCAL YEAR 2014-2015 BUDGET; AND PROVIDING FOR SEVERABILITY AND CONFLICTS; AND AN EFFECTIVE DATE.

MOTION

Commissioner Drawdy moved to adopt Resolution 2015-22, Amendments to the FY 2014/15 Budget.
Commissioner Hope seconded the motion.

Interim City Manager Glanzer stated that in the original budget of 2014/15, the General Fund projected revenues of \$614,325.00, actual revenues were \$648,948.48 for a net result of received revenues over projected of \$34,615.48 gross profit. In taking the actual revenues and the expenses into account, we have a net income of \$41,484.66 in the General Fund. Because of the concerns regarding credit card use, a policy has been instituted for better control and the number of cards have been reduced to two. The cards will be kept in the City Manager's desk and sign out is required along with a receipt of purchase when the card is signed back in.

Interim City Manager Glanzer noted that the water fund had a difficult year with repairs and water line breaks resulting in expenses running 30.51% over budgeted numbers. On the revenue side, we showed a 6.43% increase in revenues over budgeted numbers. Some of the cost overruns noted: GIS Software, Engineering services, Professional Services, water line upgrade and repairs, tools, miscellaneous budget, Inframap Software, renewal and replacement budget items. Total loss to the Water Fund \$109,954.34. As of September, the Water Fund had an unrestricted balance of \$109,976.96, the General Fund had a balance of \$708,923.70. The recommendation would be to transfer the \$109,954.34 from the General Fund to the Water Fund.

Interim City Manager Glanzer stated that the Commercial Dumpster rates that Waste Pro has been charging the city is more than we are charging our customers. In the past, the Solid Waste portion usually made excess revenue, but at some point there might have been an increase in fees that was not noticed or entered into the RVS billing system. An audit is planned at the commercial sites to identify the types of dumpsters and reflect the correct billing rates in the system.

PUBLIC COMMENT:

Roberta Lopez, Laurie Costello.

AMENDED MOTION

Commissioner Drawdy moved to approve Resolution 2015-22, with the following changes to Exhibit A, moving the FRDAP monies out of the Water Fund and into the General Fund.

Commissioner Hope seconded the motion.

MOTION CARRIED: 4-0.

II. FRDAP BID RESULTS

Interim City Manager Glanzer stated that two bids were received on the play structures: 1) The Great Outdoors 2) Pro-Playgrounds. Robert Vanzant, Jordan & Associates, recommended going with the Great Outdoors for \$18,620.00. No bids were received for the Pavilion structure. The recommendation was to re-bid the Pavilion.

MOTION

Commissioner Hope moved to approve the recommendations of Jordan and Associates and accept the bid from the Great Outdoors in the amount of \$18,620.00.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 4-0

MOTION

Commissioner Hope moved to follow the recommendations of the Interim City Manager to reopen the bidding of the Pavilion structure, using the recommended advertising, as stated.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED 4-0

III. FARM SHARE DECEMBER 5, 2015, from 9:00-12:00, Archer Community Center parking lot.

Interim City Manager Glanzer stated that Farm Share is a nonprofit, commodities distribution that is volunteer driven. Their purpose is to distribute food items from certified vendors to needy communities. They are planning a trial run on December 5th and will only require a household address to participate.

IV. CITIZEN COMMENTS

Roberta Lopez.

V. ADJOURNMENT

MOTION

Commissioner Drawdy moved to adjourn the meeting.

Commissioner Hope seconded the motion.

MOTION CARRIED 4-0 Time: 7:09 pm.


John Glanzer, Interim City Manager


Doug Jones, Mayor