

RESOLUTION NUMBER: 2016-43

A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, PROVIDING FOR THE ADOPTION OF THE FISCAL YEAR 2016/2017 BUDGET FOR THE CITY OF ARCHER, FLORIDA; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Archer City Commission shall, pursuant to the authority of Section 166.241(2), Florida Statutes, and Section Five of the Charter of the City of Archer, adopt an annual budget for the City of Archer; and

WHEREAS, a balanced budget was presented, received, discussed in advertised public meetings; and

WHEREAS, the City followed all TRIM requirements in the advertising of this public meeting and held a public hearing as required by Florida Statute Section 200.065; and

WHEREAS, the Archer City Commission hereby finds and determines the level of taxation for Fiscal Year 2016-2017 and the necessary expenditures for Fiscal year 2016-2017; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ARCHER, FLORIDA, as follows:

SECTION ONE: The foregoing recitals are true and correct and are incorporated herein by reference.

SECTION TWO: The City Commission hereby adopts the budget for the City of Archer, Florida, for the Fiscal Year beginning October 1, 2016, through September 30, 2017, as attached hereto, and incorporated as **Exhibit A**.

SECTION THREE: The City Manager shall mail a copy of this Resolution to all required parties.

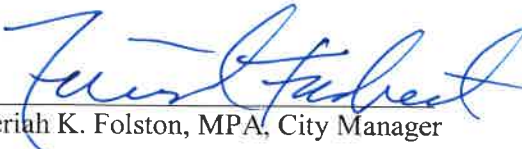
SECTION FOUR: All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

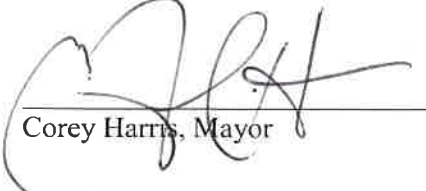
SECTION FIVE: If any section or portion of a section of this Resolution proves to be invalid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

SECTION SIX: This Resolution shall become effective immediately upon passage and adoption.


ADOPTED, by an affirmative vote of a majority of a quorum present of the City Commission of the City of Archer, Florida, at a regular meeting, this 26th, day of September, 2016.

ATTEST:


Zeriah K. Folston, MPA, City Manager


Corey Harris, Mayor

Approved as to form and legal sufficiency:



Courtney W. Johnson, Assistant City Attorney

9/09/2016

FY2017 Tentative Budget - General Fund

| | <u>Budget</u> |
|--|-------------------|
| Income | |
| 310000 · General Government Taxes | |
| 311000 · Ad Valorem Tax | 178,858.00 |
| 312400 · Local Option Gas Tax | 66,156.00 |
| 312410 · New Local Option Gas Tax | 47,918.00 |
| 313100 · Franchise Fees - Elec. | 45,000.00 |
| 314100 · Utility Service Tax Electricity | 79,000.00 |
| 314300 · Utility Service Tax - Water | 19,500.00 |
| 314800 · Utility Service Tax - Propane | 3,800.00 |
| 315000 · Communications Service Tax (202 | 27,552.00 |
| 321100 · Occupational Licenses | 3,000.00 |
| 322100 · Building/ZV Permits | 500.00 |
| 329300 · Zoning Permits | 700.00 |
| Total 310000 · General Government Taxes | <u>471,984.00</u> |
| 334000 · State Grants | |
| 334100 · State Grant - Green Courts | 50,000.00 |
| Total 334000 · State Grants | <u>50,000.00</u> |
| 335000 · State Shared Revenue | |
| 335120 · State Revenue Sharing-Proceeds | 57,690.00 |
| 335140 · Mobile Home Licenses | 1,200.00 |
| 335150 · Alcoholic Beverage Licenses | 870.00 |
| 335180 · Local Gov Half-Cent Sales Tax | 67,874.00 |
| Total 335000 · State Shared | <u>127,634.00</u> |
| 335900 · FDOT Lighting Agreement | 14,000.00 |
| 340000 · Charges for Services | |
| 341900 · Lien Search Fee | 160.00 |
| 341910 · Laurel Hill Cemetery | 2,000.00 |
| Total 340000 · Charges for Services | <u>2,160.00</u> |
| 350000 · Judgements, Fines & Forfeits | 6,600.00 |
| 354000 · Code and Ordinance Violations | 500.00 |
| 360000 · Interest and Other Earnings | 880.00 |
| 362000 · Rents and Royalties | |
| 362200 · Community Center Rental Fees | 12,000.00 |
| Youth Activities | 1,668.00 |
| Community Center - Contributions | 2,000.00 |
| 362220 · Other City Facilities | 800.00 |

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|--|-------------------|
| Total 362000 · Rents and Royalties | 16,468.00 |
| 366911 · Recreation - Sponsors | 1,200.00 |
| 366913 · Recreation Contributions/Other | 1,000.00 |
| 366914 · Recreation - Concessions | 1,000.00 |
| 366915 · Recreation - Fundraisers | 3,000.00 |
| 369900 · Other Misc. Revenue | 1,300.00 |
| 369920 · Inter Local - Fire Station | 34,300.00 |
| Total Income | 732,026.00 |

Estimated Beginning Cash, Unrestricted 301,703.00

Total Estimated Income and Cash Reserves 1,033,729.00

Expense

510000 · Expenses

511000 · Legislative

| | |
|---|------------------|
| 511110 · Commission Salaries | 12,360.00 |
| 511210 · Payroll Taxes FICA/Med | 945.54 |
| 511220 · Retirement - FRS | 5,620.09 |
| 511340 · Election Expense | 1,900.00 |
| 511400 · Travel | 4,500.00 |
| 511500 · Memberships/Subscriptions | 750.00 |
| Total 511000 · Legislative | 26,075.63 |

512000 · Executive

| | |
|---|------------------|
| 512110 · City Manager | 33,475.00 |
| 512210 · Payroll Expenses | 2,767.39 |
| 512220 · Retirement - FRS | 7,875.30 |
| 512230 · Insurance - Health Dental & Lif | 2,700.00 |
| Total 512000 · Executive | 46,817.69 |

513000 · Financial & Administration

| | |
|---|-----------|
| 513120 · Administration Salaries | 81,995.41 |
| 513210 · Payroll Expenses | 7,305.40 |
| 513220 · Retirement - FRS | 6,734.55 |
| 513230 · Health Insurance | 13,500.00 |
| 513240 · Insurance W/Comp | 3,518.01 |
| 513310 · Minutes Recorder | 3,500.00 |
| 513320 · Audit | 12,000.00 |
| 513330 · Accounting Services | 5,600.00 |
| 513400 · Travel | 4,000.00 |
| 513430 · Admin Utilities | 10,000.00 |
| 513441 · Office Equipment | 3,000.00 |
| 513450 · Insurance/Financial & Admin | 7,487.42 |

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|--|-------------------|
| City Vehicle | 10,000.00 |
| 513460 · Vehicle Maint/Expense | 500.00 |
| 513490 · Legal Advertising | 4,500.00 |
| 513491 · Codes Enforcement | 500.00 |
| 513495 · Postage | 1,000.00 |
| 513510 · Admin Office | 14,000.00 |
| 513520 · Vehicle (Fuel & Oil) | 2,500.00 |
| 513530 · Copier/Printing | 2,000.00 |
| 513540 · Memberships/Subscriptions | 800.00 |
| 513641 · Capital Outlay/Equipment \$1000+ | 2,000.00 |
| Total 513000 · Financial & Administration | <u>196,440.79</u> |
| 514310 · Legal Fees | 46,000.00 |
| 515310 · Comprehensive Planning Costs | 7,000.00 |
| 515490 · Planning & Zoning Board | 500.00 |
| 519000 · Other General Government Serv | |
| 519310 · Professional Services | 5,000.00 |
| 519320 · IT | 10,000.00 |
| 519330 · IT Other | 3,000.00 |
| 519340 · Admin Cleaning Services | 4,000.00 |
| 519460 · Repairs & Maintenance | 5,000.00 |
| 519495 · Other Misc Expense | 1,000.00 |
| 519510 · Office Supplies | 4,500.00 |
| 519641 · Capital Outlay/Equipment \$1000+ | 1,000.00 |
| Total 519000 · Other General Government Serv | <u>87,000.00</u> |
| 521000 · Public Safety | |
| 521480 · LPJ Lights | 200.00 |
| Total 521000 · Public Safety | <u>200.00</u> |
| 522000 · Fire Station | |
| 522230 · Fire Station Utilities | 600.00 |
| 522701 · Debt Service - Interest | 8,000.00 |
| 522702 · Debt Service - Principal | 26,300.00 |
| Total 522000 · Fire Station | <u>34,900.00</u> |
| Total 510000 · Expenses | <u>391,434.11</u> |
| 533000 · Cemetery - Maintenance | |
| 533100 · Cemetery - Maintenance Contract | 3,000.00 |
| 533110 · Cemetery - Water | 1,500.00 |
| 533200 · Cemetery - Tree Removal | 1,500.00 |
| 533000 · Cemetery - Maintenance - Other | 100.00 |
| Total 533000 · Cemetery - Maintenance | <u>6,100.00</u> |
| 541000 · Street Expenses | |

| | |
|--|-------------------|
| 541120 · Street Salaries | 81,413.27 |
| 541210 · Payroll Expenses | 7,607.67 |
| 541220 · FRS | 7,029.42 |
| 541230 · Health Insurance | 16,200.00 |
| 541240 · Insurance W/Comp | 3,518.01 |
| 541310 · Professional Services | 29,200.68 |
| 541311 · Tree Removal | 3,000.00 |
| 541340 · FDOT - Signal Maintenance | 2,000.00 |
| 541430 · Utilities - Roads & Streets | 33,000.00 |
| 541450 · Insurance - Road & Street | 7,487.42 |
| 541460 · Vehicle - Expenses | 2,500.00 |
| 541520 · Small Tools | 900.00 |
| 541521 · Uniforms | 1,000.00 |
| 541523 · Vehicle (Fuel - Oil) | 6,000.00 |
| 541524 · GIS Software | 330.00 |
| 541530 · Street Maintenance | 19,500.00 |
| 541532 · Training | 250.00 |
| 541641 · Capital Outlay/Equipment \$1000+ | 5,000.00 |
| Total 541000 · Street Expenses | 225,936.47 |
| | |
| 560822 · Grants & Aids | 50,000.00 |
| | |
| 561000 · Senior Activity Center Expense | |
| 561100 · Senior Activity Center Utilitie | 900.00 |
| 561000 · Senior Activity Center Expense - Other | 700.00 |
| Total 561000 · Senior Activity Center Expense | 1,600.00 |
| | |
| 570000 · Recreation Expense | |
| 572120 · Recreation Salaries | 6,000.00 |
| 572430 · Utilities | 6,000.00 |
| 572450 · Insurance | 3,743.71 |
| 572460 · Recreation Equipment | 3,000.00 |
| 572470 · Recreational Programing | 4,000.00 |
| 572495 · Misc/Trophies | 500.00 |
| 572520 · Rec Maintenance/Supplies | 5,000.00 |
| 572523 · Vehicle(Fuel & Oil) | 800.00 |
| 572541 · Concession Supplies | 800.00 |
| 572542 · Recreation Fundraising Expense | 200.00 |
| 572650 · Recreation Capital Outlay | 2,000.00 |
| 570000 · Recreation Expense - Other | 1,000.00 |
| Total 570000 · Recreation Expense | 33,043.71 |
| | |
| 575000 · Community Center Expenses | |
| 575100 · Utilities/ Phones/ Alarms | 9,000.00 |
| 575200 · Insurance | 3,743.71 |

| | | |
|---|----------|--------------------------|
| 575510 · Building Maint. Expenses | | 7,000.00 |
| Youth Activities | | 1,668.00 |
| 575520 · Community Center Expenses Other | | 2,500.00 |
| Total 575000 · Community Center Expenses | | <u>23,911.71</u> |
| 66900 · Reconciliation Discrepancies | | |
| Total Expense | | <u>732,026.00</u> |
| Reserves For Recreation Capital - Wilson Robinson | | 10,000.00 |
| Reserves For Stormwater Management | | 10,000.00 |
| Total Appropriations - (Expense + Budgeted Reserves) | A | 752,026.00 |
| Estimated Ending Cash, Unrestricted - (Reserves) | B | <u>281,703.00</u> |
| Total Appropriations and Reserves - (A+B) | | 1,033,729.00 |
| NET INCOME - (Income - Expense) | | 0.0 |

9/09/2016

FY2017 Tentative Budget - Water Fund

| | Budget |
|---|-------------------|
| Income | |
| 340000 · Service Charges | |
| 343300 · Water Billings | 195,000.00 |
| 343350 · Cut-ons and Connections | 7,000.00 |
| 343360 · Penalties | 4,000.00 |
| 343400 · Solid Waste | 160,000.00 |
| 343500 EMPS Credit Card Fee | 2,000.00 |
| Waste Water Grant Funding | 30,000.00 |
| Total 340000 · Service Charges | 398,000.00 |
| Total Income | 398,000.00 |
| | |
| Estimated Beginning Cash, Unrestricted | 452,975.00 |
| | |
| Total Estimated Income and Cash Reserves | 850,975.00 |
| | |
| Expense | |
| 510000 · Expenses | |
| 520000 · Property Tax - Equigen Site | 3,000.00 |
| 520100 · Permits | 90.00 |
| Total 510000 · Expenses | 3,090.00 |
| | |
| 513510 · EMPS Credit Card Machine | 2,000.00 |
| | |
| 533000 · Executive | |
| 533010 · City Manager | 33,475.00 |
| 533030 · Payroll Expenses | 2,767.39 |
| 533050 · Retirement - FRS | 7,875.30 |
| 533070 · Insurance - Health/Dental | 2,700.00 |
| Total 533000 · Executive | 46,817.69 |
| | |
| 590000 · Water Fund Expense | |
| 593524 · GIS Software | 325.00 |
| 593200 · Water Fund Salaries | 47,477.77 |
| 593201 · Payroll Expenses | 4,600.28 |
| 593220 Miscellaneous | 1,000.00 |
| 593215 · Audit | 4,500.00 |
| 593220 · Retirement - FRS | 3,842.57 |
| 593230 · Insurance - Life/Health | 8,100.00 |
| 593240 · Insurance - Work Comp | 2,345.34 |
| 593311 · Engineering Services | 3,000.00 |
| | 75,190.96 |

FY2017 Tentative Budget - Water Fund

| | <u>Budget</u> |
|---|---------------------|
| 593000 · Professional Services | |
| 593312 · Professional Services - WF | 24,091.00 |
| 593314 · Prof Serv Waste Water Project | 30,000.00 |
| Total 593313 · Professional Services Info | <u>54,091.00</u> |
| 593410 · Travel | 2,000.00 |
| 593420 · Vehicle Equip Expense | 5,000.00 |
| 593430 · Utilities | 17,000.00 |
| 593450 · Insurance | 7,487.42 |
| 593461 · Water Line Upgrade | 14,000.00 |
| 593462 · Pump House/Bldg Main | 2,500.00 |
| 593495 · Miscellaneous | 3,500.00 |
| 593510 · Office Supplies | 3,000.00 |
| 593515 · Postage | 3,500.00 |
| 593520 · Chemicals | 2,500.00 |
| 593521 · Uniforms | 1,000.00 |
| 593522 · Tools | 1,000.00 |
| 593523 · Vehicle (Fuel & Oil) | 2,000.00 |
| 593530 · Training | 500.00 |
| 593550 · Renewal & Replacement | 2,000.00 |
| 593560 · Meters | 10,000.00 |
| 593640 · Water Capital Outlay | 13,822.93 |
| Total 590000 · Water Fund Expense | <u>88,810.35</u> |
| | |
| 595000 · Solid Waste Fund | |
| 595100 · Solid Waste | 128,000.00 |
| Total 595000 · Solid Waste Fund | <u>128,000.00</u> |
| | |
| Total Expense | <u>398,000.00</u> |
| | |
| Reserves For SRF Loan for WWTP | 48,092.00 |
| | |
| Total Appropriations - (Expense + Budgeted Reserves) | A 446,092.00 |
| | |
| Estimated Ending Cash, Unrestricted - (Reserves) | B 404,883.00 |
| | |
| Total Appropriations and Reserves - (A+B) | 850,975.00 |
| | |
| NET INCOME - (Income - Expense) | 0.0 |