

CITY OF ARCHER COMMISSION MEETING MINUTES
Monday, September 14, 2015 Time: 7:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD FOR WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER:	Mayor Doug Jones
PRAYER:	Commissioner Fletcher Hope
PLEDGE OF ALLEGIANCE:	Mayor Doug Jones
Quorum Present:	
Mayor	Doug Jones
Vice Mayor	Marjorie Zander
Commissioners:	Fletcher Hope
	Susan Drawdy
	Corey Harris
Staff:	
Interim City Manager	John Glanzer
Assistant City Attorney	Courtney Johnson
Minutes Recorder	Mary T. Flickinger

I. AMENDING THE AGENDA

Mayor Jones called to amend the agenda to include a Report on Advertising for the Permanent City Manager Position, under Item H, Old Business.

MOTION

Commissioner Hope moved to approve amending the agenda, as proposed.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

II. CONSENT AGENDA:

- A. Approve Minutes from the August 10, 2015, Commission Meeting.**
- B. Approve Minutes from the August 18, 2015, Special Commission Meeting.**
- C. Approve Minutes from the August 26, 2015, Special Commission Meeting.**
- D. Approve Bill Payments as Presented.**

MOTION

Commissioner Harris moved to approve the consent agenda, as presented.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0.

III. GUESTS

A. Ms. Theresa Sterling, Alachua County Library District, Literacy Office - Presentation

Ms. Sterling explained that the Literacy Office serves adults who struggle with reading by recruiting and training volunteers to serve as basic literacy and ESOL tutors. Santa Fe Community College, Davis Center, has provided the Literacy Office with a private and quiet space for volunteers to provide free tutoring services to the community of Archer. Information on tutoring is available at the Archer Library.

B. Mr. Savonte Hunt, Greater Than Me – Update

Mr. Hunt stated that there were problems with the bathroom keys fitting the locks and the cleanliness of the facilities. Mr. Hunt discussed the need for nighttime lighting, scoreboard repair, gate locks, and parking for an upcoming tournament. Mr. Hunt will work with Interim City Manager Glanzer to complete the application and contract requirements and resolve issues.

IV. PUBLIC COMMENT PERIOD

Tillie Davis, Jody Patterson, Laurie Costello, Brian Wilhour.

V. OLD BUSINESS

A. Approve Preble-Rish, Holly Hills water reconstruction project - Ms. Debra Preble

Ms. Preble reported on the status of current projects and requested a motion to move forward with the Holly Hills project and a motion to assign a signatory on the various grant applications. Ms. Preble also requested a meeting of the Sewer Committee. The Sewer Committee meeting was scheduled on September 24, 2015, at 6:00 pm at City Hall.

MOTION

Commissioner Hope moved to accept the memorandum to approve the cost share agreement with the Suwannee River Water Management district, with scribes errors noted, for the Holly Hills project.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Tillie Davis

MOTION CARRIED: 5-0. (Vice Mayor Zander was present for the motion and vote)

MOTION

Commissioner Hope moved to authorize Interim City Manager Glanzer to be the signatory on the grant applications for submission to the Suwannee River Water Management.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

AMENDED MOTION

Commissioner Hope moved to approve Interim City Manager Glanzer to be the signatory on the grant applications for submission to the Suwannee River Water Management and for Preble-Rish to prepare and present summary on the projects at the November meeting.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Roberta Lopez

MOTION CARRIED: 5-0

B. City Hall Parking Lot: Cost to be presented 1st quarter of 2016.

C. Retention Pond Update: Cost to be presented 1st quarter of 2016.

D. Utility Bill/Newsletter: City Manager to address after billing issues resolved.

E. Approve City's Drug Free Workplace Policy, Resolution Number 2015-14

Attorney Johnson read Resolution Number 2015-14, second reading by title. A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, ADOPTING A REVISED PERSONNEL POLICY AND EMPLOYEE HANDBOOK FOR THE CITY OF ARCHER REGARDING THE CITY'S DRUG FREE WORKPLACE POLICY; REPEALING ALL RESOLUTIONS IN CONFLICT AND PROVIDING AND EFFECTIVE DATE.

MOTION

Commissioner Hope moved to accept Resolution 2015-14, second reading, by title.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

F. Approve – Ordinance 02-2015 Collection of State and National Criminal History

Attorney Johnson read Ordinance 02-2015, second reading by title. AN ORDINANCE OF THE CITY OF ARCHER, FLORIDA, PROVIDING FOR THE COLLECTION OF STATE AND NATIONAL CRIMINAL HISTORY INFORMATION ON ALL EMPLOYEES THAT MAINTAIN ACCESS TO FACILITIES THAT ARE CRITICAL TO THE SECURITY OR PUBLIC SAFETY OF THE CITY OF ARCHER; PROVIDING SEVERABILITY, INCLUSION IN CODE; CODIFICATION AND SCRIVENER'S ERRORS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Harris moved to approve Ordinance 02-2015, second reading, by title.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

G. Approve Ordinance 03-2015 Alachua County Solid Waste Assessment 2nd Reading by title.

Attorney Johnson read Ordinance 03-2015, second reading by title. AN ORDINANCE OF THE CITY OF ARCHER PROVIDING CONSENT FOR THE ENTIRE CORPORATE LIMITS OF THE CITY OF ARCHER, FLORIDA TO BE INCLUDED IN A NON-AD VALOREM ASSESSMENT FOR A MUNICIPAL SERVICE BENEFIT UNIT CREATED BY ALACHUA COUNTY FOR THE PROVISION OF SOLID WASTE MANAGEMENT COSTS; PROVIDING CONDITIONS FOR THE CONSENT; PROVIDING THAT THE CONSENT IS AUTOMATICALLY RENEWED UNTIL TERMINATED; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

MOTION

Commissioner Hope moved to approve Ordinance 03-2015, second reading, by title.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0.

H. Report on Advertising for the Permanent City Manager Position

Interim City Manager Glanzer stated that the city advertised in the Gainesville Sun, Alachua Today, and on the city's website, but there is no indication that the ads were posted in the ICMA, FCCMA or Florida League of Cities. Interim City Manager Glanzer recommended re-advertising and extending the application deadline.

MOTION

Commissioner Hope moved to approve extending the deadline for advertising for the Interim City Manager position in the ICMA and League of Cities to November 25, 2015.
Commissioner Drawdy seconded the motion.

AMENDED MOTION

Commissioner Hope moved to approve extending the deadline for advertising for the Interim City Manager position in the ICMA and League of Cities to November 25, 2015 and to re-advertise in all the previous publications.
Commissioner Drawdy seconded the motion.

AMENDED MOTION

Commissioner Hope moved to approve extending the deadline for advertising for the Interim City Manager position in the ICMA and League of Cities to November 9, 2015, and to re-advertise in all the previous publications.
Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Tillie Davis

MOTION CARRIED: 5-0

MOTION

Commissioner Drawdy moved to approve amending the language in all advertisements related to the search for the permanent City Manager's position to be preferred instead of required for the Bachelors or Master's degrees.
Vice Mayor Zander seconded the motion.

AMENDED MOTION

Commissioner Drawdy moved to approve amending all advertisements related to the search for a permanent City Manager by changing the educational requirements to read that a Bachelor's Degree is preferred instead of required, in lieu of a Bachelor's Degree, five years' experience with local government or municipal administration.
Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

VI. PUBLIC HEARING

A. Presentation of Proposed 2015/2016 FISCAL YEAR BUDGET

Interim City Manager Glanzer presented details and highlights of the proposed 2015/2016 Fiscal Year Budget.

MOTION

Commissioner Hope move to extend the meeting to 11:00 pm.
Commissioner Drawdy seconded the motion.

PUBLIC COMMENT None

MOTION CARRIED 5-0

Public Hearing Opened: 10:11 pm.

B. Adoption of Proposed Millage Rate, Resolution Number 2015-15.

Attorney Johnson read Resolution Number 2015-15, first reading in its entirety. A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, DETERMINING THE AMOUNT OF AND FIXING THE TENTATIVE RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2015/2016; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Hope moved to adopt Resolution 2015-15, setting the millage rate at 5.2549 which is the current year roll back rate.

Commissioner Harris seconded the motion.

PUBLIC COMMENT: None

Public Hearing Closed: 10:15 pm.

MOTION CARRIED: 5-0

Public Hearing Opened: 10:15 pm.

C. Adoption of proposed 2015/2016 Fiscal Year Budget, Resolution Number 2015-16.

Attorney Johnson read Resolution Number 2015-16, first reading in its entirety. A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, PROVIDING FOR THE ADOPTION OF THE 2015/2016 FISCAL YEAR BUDGET FOR THE CITY OF ARCHER, FLORIDA; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Drawdy moved to adopt Resolution 2015-16, Fiscal Year Budget.

Vice Mayor Zander seconded the motion.

PUBLIC COMMENT: Sue Batey, Roberta Lopez, Tillie Davis

Public Hearing Closed: 10:55 pm.

MOTION CARRIED: 4-1. Mayor Jones opposed the motion.

VII. NEW BUSINESS

A. Approve Community Center Event, Theater Production of Let's Murder Marsha. The show will benefit the Big Brothers/Big Sisters organization. The cost to the city will be \$117.21.

MOTION

Commissioner Drawdy moved to extend the meeting 15 minutes.

Commissioner Hope seconded the motion.

PUBLIC COMMENT None

MOTION CARRIED 5-0

MOTION

Commissioner Hope moved to approve the Community Center Theater event.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: Laurie Costello

MOTION CARRIED: 5-0

B. Update: Alachua County Business and Economic Growth Task Force appointment of Mayor Jones.

Interim City Manager Glanzer read a letter from Charles Chestnut, Chair, Alachua County Commission, stating that on August 11, 2015, the County Commission appointed Doug Jones to serve on the Business and Economic Growth Task Force, term expiring August 31, 2016.

C. Approve: Resolution number 2015-17, agreement with North Central Florida Planning Council.

Attorney Johnson read Resolution Number 2015-17, read by title. A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, APPROVING THE LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT BETWEEN THE CITY OF ARCHER AND THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL; AUTHORIZING THE APPROPRIATE CITY STAFF AND OFFICIALS TO EXECUTE THE AGREEMENT; PROVIDING THAT THE CITY OF ARCHER WILL ACCEPT THE RESPONSIBILITIES OUTLINED IN THE ATTACHED AGREEMENT; REPEALING ALL RESOLUTIONS IN CONFLICT, AND ESTABLISHING AN EFFECTIVE DATE.

MOTION

Commissioner Drawdy moved to approve Resolution 2015-17, read by title.

Commissioner Hope seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

MOTION

Commissioner Hope moved to hold the Public Hearing on the proposed budget on September 21, 2015, at 6:00 pm at City Hall.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 5-0

VIII. REPORTS, CORRESPONDENCE, COMMUNICATION

Interim City Manager Glanzer:

- Due to the late hour, Interim City Manager Glanzer stated that he will present his report at the Special Commission Meeting on September 21, 2015.

Attorney Johnson:

- Stated that the Commission is required to perform 4 hours of ethics training before the end of the year. Attorney Johnson will be hosting Ethics Training in the city of High Springs on October 29, 2015, at 1:00 pm, and extended an invitation to the commission to participate.

Commissioner Hope:

- Stated that he is reaching out to the Laurel Hill Association to coordinate the first meeting with members regarding guidelines.
- Stated that he was invited to become a member of the Santa Fe College Davis Center Advisory Council.

Mayor Jones

- Stated that the Legislative Delegation met last month and the Commission needs to meet to discuss what we would like to present.
- Noted that he would like to see Code Enforcement step up.

MOTION

Commissioner Harris moved to extend the meeting 5 minutes.

Commissioner Drawdy seconded the motion.

PUBLIC COMMENT None

MOTION CARRIED: 4-1. Vice Mayor Zander opposed the motion

IX. PUBLIC COMMENT

Laurie Costello, Frank Lopez, Roberta Lopez

X. ADJOURNMENT

MOTION

Commissioner Harris moved to adjourn the meeting.

Commissioner Hope seconded the motion.

MOTION CARRIED 5-0 Time: 11:30 pm.



John Glanzer, Interim City Manager



Doug Jones, Mayor