

SPECIAL COMMISSION MEETING MINUTES

Monday, September 26, 2016 Time: 6:00 PM

MINUTES, WHICH ARE PUBLIC RECORD, ARE NOTES TAKEN TO PROVIDE A SUMMARY MEMORANDUM OF MEETINGS OR HEARINGS AND CONTAIN ALL OFFICIAL ACTIONS TAKEN. MINUTES ARE NOT INTENDED TO BE A WORD-FOR-WORD OR VERBATIM TRANSCRIPTION OF THE MEETING.

CALL TO ORDER: TIME 6:06 PM: Mayor Corey Harris
OPENING PRAYER: Commissioner Hope
LEADING THE PLEDGE OF ALLEGIANCE: Mayor Corey Harris

Quorum Present:

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|---------------|-----------------------------|
| Mayor | Corey Harris |
| Vice Mayor | Susan Drawdy |
| Commissioners | Fletcher Hope Joan White |

Absent: Michelle Harris

Staff:

| | |
|-------------------------|--------------------|
| City Manager | Zeriah K. Folston |
| Assistant City Attorney | Courtney Johnson |
| Minutes Recorder | Mary T. Flickinger |

I. CONSENT AGENDA

City Manager Folston requested for a discussion on elections to be added to the agenda under New Business.

MOTION

Commissioner White moved to approve the amended agenda, as presented.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0

II. APPROVAL OF ABSENCE

MOTION

Commissioner Hope moved to approve the absence of Commissioner Harris.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0

III. PUBLIC HEARING

A. Resolution Number 2016-42, Fixing the Final Rate of Ad Valorem Taxation for Fiscal Year 2016/2017

Attorney Johnson read Resolution 2016-42 in its entirety: RESOLUTION TITLE: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, DETERMINING THE AMOUNT OF AND FIXING THE FINAL RATE OF AD VALOREM TAXATION FOR FISCAL YEAR 2016/2017: PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

MOTION

Commissioner Hope moved to approve Resolution 2016-42.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0

B. Resolution Number 2016-43, Adoption of the Fiscal Year 2016/2017 Budget

Attorney Johnson read Resolution 2016-43 in its entirety: RESOLUTION TITLE: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, PROVIDING FOR THE ADOPTION OF THE FISCAL YEAR 2016/2017 BUDGET FOR THE CITY OF ARCHER, FLORIDA; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner White moved to approve Resolution 2016-43.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Doug Jones, Sara Brannon

MOTION CARRIED: 4-0

IV. OLD BUSINESS

A. John Glanzer, Tot Lot Status

John Glanzer reported on the status of the grant financials and what has transpired to date on the Tot Lot project. An issue occurred when The Great Outdoors purchased the Merry-go-Round and the Hercules Climber from SportsPlay. SportsPlay shipped the two pieces of equipment via ABF Shipping from two different warehouses. ABF was supposed to combine the items into one shipment, but only one item arrived in April and was signed for by an employee. The placing of the structures did not happen until June, when the missing Hercules Climber was discovered. The claim investigation is still on-going, with hopes of a resolution. In addition, the Tot Lot had some soil disturbance issues where the pavilion was originally planned and a decision was made to move the construction of the pavilion to more stable ground. One of the items that was overlooked was a safe surface for kids to fall on. Appropriate surfaces include mulch, engineered wood, sand, and rubberize materials. The items currently needed to complete the Tot Lot project include the mulch, edging, swing seats, picnic tables and BBQ grills. These items create a project overage of \$5,743.81.

PUBLIC COMMENT: Sara Brannon, Doug Jones, Roberta Lopez, Sara Brannon, Marilyn Green

MOTION

Commissioner White moved to approve moving forward with what has been presented tonight.

Vice Mayor Drawdy seconded the motion.

MOTION CARRIED: 4-0.

The Commission proposed looking for alternatives, reaching out and partnering with the churches in the community and contacting area businesses to find ways to reduce the overage.

B. Ongoing Grant Schedule

Dora Robinson - Green Fields, Grant Amount \$50,000.00, amount remaining \$49,550.00. John Glanzer stated that the most critical items to be addressed are the lights, court surface, and the drainage. The fences can wait until next year. At some point the City will need the assistance of an engineering firm to assist in what we are trying to achieve. City Manager Folston stated that the Commission will meet to discuss planning and then present these items for public input.

The consensus of the Commission was to amend the original motion made regarding the Tot Lot Grant to include the following items:

AMENDED MOTION

Commissioner White moved to amend the original motion to state only one grill and finding cheaper alternatives for the mulch and to include any savings that the City can make.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0

City Manager Folston stated that the Waste Water Treatment for \$750,000.00 has been spent, and the following three grants are pending: Archer School Gymnasium Historical Marker Grant, Weyerhaeuser Grant and the Holly Hills Water Quality Improvement Grant. One of the grants that we could not complete but we need to look at in the future is the looping of the water system.

V. NEW BUSINESS

A. Resolution Number 2016-44, Amending the Prior Established Solid Waste Rates

Attorney Johnson read Resolution 2016-44 by title. RESOLUTION TITLE: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, PERTAINING TO SOLID WASTE SERVICE WITHIN THE CITY OF ARCHER; AMENDING THE PRIOR ESTABLISHED RATES TO INCREASE THE RATES; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

MOTION

Commissioner Hope moved to approve Resolution 2016-44.

Commissioner White seconded the motion.

PUBLIC COMMENT: Roberta Lopez, Doug Jones, Marilyn Green, Sara Brannon

MOTION CARRIED: 4-0

B. Resolution Number 2016-45, Amending the Prior Established Water Rates

Attorney Johnson read Resolution 2016-45 by title. RESOLUTION TITLE: A RESOLUTION OF THE CITY OF ARCHER, FLORIDA, PERTAINING TO WATER SERVICE WITHIN THE CITY OF ARCHER; AMENDING THE PRIOR ESTABLISHED RATES TO INCREASE THE RATES; PROVIDING FOR CONFLICTS AND SEVERABILITY; REPEALING ALL RESOLUTIONS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION

Commissioner Hope moved to approve Resolution 2016-45.

Commissioner White seconded the motion.

PUBLIC COMMENT: Sara Brannon, Anne Green, Doug Jones

MOTION CARRIED: 4-0

C. Selection of Roads for Potential Chip Seal

Proposed Roads: SW 139th Ave, SW 137th Ave, SW 173rd Court/McDowell Street, Church Blvd. to SW 170th Street, and Pearson Street / SW 137th Ave to SW 139th Ave

City Manager Folston stated that he would prefer to solicit grant funding to repair the roads.

The Commission was in agreement to look at grant funding and discuss this item at a later date.

D. RFP Results

City Manager Folston stated that bids were not received for the Wilson Robinson Pavilion or accounting services. Only two companies completed the requirements listed in the RFP. The City has the following options: Keep the lowest bid, have the companies submit the additional documents by Friday, select the lowest bidder that completed the RFP in its entirety, or to reject the bids, start again and re-advertise, but this time have a pre-bid meeting.

MOTION

Commissioner Hope moved to approve, in fairness to the RFP process, to put this out for re-bid and have the pre-bid meeting and send courtesy letters to those who took the effort to bid.

Vice Mayor Drawdy seconded the motion.

PUBLIC COMMENT: Anne Green

MOTION CARRIED: 4-0

E. Election Discussion

City Manager Folston reported that Commissioner Michelle Harris has resigned her position as Commissioner with the City of Archer. The resignation will be official as of October 10, 2016. The City's charter states that we must have a special election within sixty days.

City Manager Folston reported:

- The decision on the City vehicle is being revamped because we have two city vehicles with serious mechanical problems that must be addressed. This item will be discussed at the next Commission meeting.
- The Community Baptist Church of Archer wants to rent the Archer Community Center for three hours each Sunday morning. A fifty percent reduction in cost of renting the building was discussed.

MOTION

Commissioner Hope moved to approve giving the City Manager the autonomy to enter into a contractual agreement with the Community Baptist Church of Archer with a beginning and ending date, with a fifty percent rate of the reduced non-profit rate.

Commissioner White seconded the motion.

PUBLIC COMMENT: Marilyn Green

MOTION CARRIED: 4-0

- The health insurance payment is due on October 1, 2016, and will be paid on Friday, producing a savings for the City because funds will come out of this year's budget.
- Alachua League of Cities asked for our representative to attend the meeting tomorrow night. Vice Mayor Drawdy volunteered to attend the meeting.
- On Sunday, October 9, 2016, at 4:00 pm, the Bethlehem Presbyterian Church will be having their 150th Anniversary and restoration Celebration.
- Thanked everyone who participated in the dedication of the Ollie Mae Robinson building.
- Noted that the remediation at City Hall is still on-going and there are plans to paint City Hall and remove some of the shrubbery.

VI. ADJOURNMENT

MOTION

Commissioner Hope moved to adjourn the meeting.

Commissioner White seconded the motion.

PUBLIC COMMENT: None

MOTION CARRIED: 4-0 Time: 8:49 pm.



Mayor, Corey Harris



City Manager, Zeria K. Folston